

**RESOLUTION AUTHORIZING MEETING MINUTES OF FEBRUARY 25, 2010**

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**MOTIONED BY:** Raia

**SECONDED BY:** Schroeder

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on February 25, 2010; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of February 25, 2010 for the record.

**DATED: MARCH 18, 2010**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Lopez	x		
Commissioner Marotta	x		
Commissioner Raia	x		
Commissioner Rivera			x
Commissioner Schaffer	x		
Commissioner Schroeder	x		
Commissioner Spaccavento	x		
Commissioner Stack			x
Commissioner Wolff	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON MARCH 18, 2010.**

  
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**SECRETARY**

# **NORTH HUDSON SEWERAGE AUTHORITY**

## **MINUTES OF REGULAR MEETING**

**FEBRUARY 25, 2010**

At approximately 6:30 p.m., Chairman Richard Wolff called the meeting to order. Counsel Leanza advised that this was a regular meeting of the Authority, and that pursuant to the Open Public Meetings Act, a schedule of the Authority's meetings had been sent to the Authority's official newspapers, the Jersey Journal and Star Ledger, with a courtesy copy to the Hoboken Reporter. In addition, copies of such schedule were sent to the Clerks of Hoboken, Union City, Weehawken and West New York and the Hudson County Clerk, with a copy thereof posted on the Authority's bulletin board. In addition to Chairman Wolff, Commissioners Lopez, Marotta, Raia, Rivera, Schaffer, Schroeder, Spaccavento and Stack were also all in attendance at the meeting.

Counsel Leanza advised that there were nine members present and that affirmative action could be taken on matters coming before the Board.

Upon motion by Commissioner Rivera, seconded by Commissioner Raia, Resolution 10-025 through 10-042 were consolidated into a Consent Agenda which was unanimously adopted.

### **ENGINEER'S REPORT - OMI.**

Gary Fournier of OMI reported that the River Road facility had achieved removal rates of 74% and 75% for BOD and TSS, respectively. Effluent concentrations were 39 mg/l of CBOD and 23 mg/l of TSS. The Adams Street facility enjoyed removal rates of 87% and 86% for BOD and TSS, respectively. Effluent concentrations were 14 mg/l for BOD and 10 mg/l for TSS.

Given the inclement weather conditions, there were no reports from AECOM or Hatch Mott MacDonald.

### **CH2M Hill.**

Don Conger of CH2M Hill reported that CH2M Hill continued to assist OMI and Chu & Gassman, supporting the bidding process for the Fire Alarm and Detection System project to ensure compliance with NJDEP requirements. C & G received bids on January 27, 2010 and prepared a bid report to the Authority for action at the March Board meeting.

CH2M Hill completed the work associated with the 2009 State Revolving Loan Fund submissions. The loan closing for the "-13" loan took place in late January, 2010.

Adams Street WWTP - Alternate Energy SDC Project; CH2M Hill worked with the contractor and the roofing subcontractor to remove a section of the roofing and refoam the section

of the administration building roof that was leaking. A partial release of retainage was granted to the contractor, and the remainder will be paid when the City of Hoboken performs their final electrical inspection, after the fire alarm project is complete.

River Road WWTP - Improvements to Miscellaneous Liquid Treatment Processes SDC Project; CH2M Hill continued to provide SDC services; including, construction inspection and coordination between the Contractor and OMI. The Contractor completed the installation of the two new screw conveyors and two new ram presses. A factory representative was on site for startup and training for all four pieces of equipment. Work continued on the installation of the new HVAC unit, and the new MCCs and VFDs unit in the compressor room.

Adams Street WWTP - Improvements to Liquid Treatment Processes SDC Project; CH2M Hill continued to provide SDC services; including, construction inspection and coordination between the Contractor and OMI. The Contractor continued installation of the new clarifier mechanism. The four remaining gate valves for the trickling filter pump station were delivered to the site, and the installation during overnight plant shutdowns continued. As of February 22, 2010, six of the eight valves have been installed.

Improvements to WWTPs SDC Project; CH2M Hill completed bidding the 2009 Wastewater Treatment Plants improvements project. The project consists of improvements to the Adams Street and River Road Wastewater Treatment Plants, as well as repair of the River Road outfall. CH2M Hill completed the request for authorization to award, and submitted it to the NJDEP. Once DEP approval is granted, the contractor will submit bonds and insurance information, and if acceptable, the contract can then be executed.

H1 Wet Weather Pump Station Design and Services During Construction; CH2M Hill continued to submit the monthly project status memorandum to the Authority regarding the H1 Wet Weather Pump Station. CH2M Hill conducted the Pre-Construction Meeting on January 7, 2010 and issued NTP to Anselmi & DeCicco on January 11, 2010. CH2M Hill began performed SDC services with the Authority by conducting submittal reviews, answering RFI's, coordinating and submitting the SED Initial Plan to the NJDEP, conducted a meeting with the City of Hoboken and Hudson County regarding the Traffic Control Plan, and conducted a Monthly Progress Meeting on February 16, 2010. We continued to coordinate with New Jersey Transit (NJT) on the sequence of construction for the project.

River Road WWTP - Liberty Place Upgrade and Flow Diversion Design; Following the CH2M Hill facilitated regulatory coordination meeting with various DEP departments, the Authority, and AECOM on December 7, 2009 CH2M Hill has been in constant communication with NJDEP to resolved differences between Municipal Finance and Watershed Management on the best path forward to obtain TWA and Waster Quality/Wastewater Management Plan approvals. CH2M Hill transmitted project background and calculated CSO performance information to NJDEP this reporting period to supplement the information submitted in the original treatment works application. CH2M Hill will continue to work with NJDEP on fulfilling their information requests and move the permitting process forward to approvals. The draft geotechnical design and assessment of trench-less installation alternatives was completed. The draft design of the Liberty

Place PS rehabilitation was completed and underwent initial review by OMI. The contract documents were updated and forwarded to AECOM for submittal with 2010 SRF funding package.

River Road WWTP - Odor Control Improvements Design; CH2M Hill continued work on the design of the project, and preparation of contract documents. The QC review of the draft contract documents was completed, and CH2M Hill is finalizing the contract documents as per the QC review comments.

On motion of Commissioner Raia, seconded by Commission Rivera, it was unanimously resolved to adjourn the meeting at approximately 6:42 p.m.