

RESOLUTION AUTHORIZING MEETING MINUTES OF JUNE 21, 2012

MOTIONED BY: Raia

SECONDED BY: Spaccavento

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on June 21, 2012; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of June 21, 2012 for the record.

DATED: AUGUST 16, 2012

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT
Commissioner Marotta	x		
Commissioner Raia	x		
Commissioner Schroeder	x		
Commissioner Soares	x		
Commissioner Spaccavento	x		
Commissioner Stack			x
Commissioner Wiley	x		
Commissioner Zucconi	x		
Commissioner Wolff	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON AUGUST 16, 2012.


SECRETARY

NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

June 21, 2012

At approximately 6:30 p.m., Chairman Wolff called the meeting to order. Counsel Covello advised that this was a regular meeting of the Authority, and that pursuant to the Open Public Meetings Act, notice of the same had been sent to the Jersey Journal, Star Ledger, the Clerks of Hoboken, Union City, Weehawken and West New York and the Hudson County Clerk, with a copy thereof posted on the Authority's bulletin board. In addition to Chairman Wolff, Commissioners Marotta, Raia, Schroeder, Soares, Spaccavento, Wiley and Zucconi were also in attendance at the opening of the meeting, Commissioner Stack participated telephonically.

Chairman Wolff asked the Commissioners to consider the resolutions.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-039 authorizing the meeting minutes of March 15, 2012 was adopted with a vote of 8 in favor and 0 opposed with Commissioner Stack abstaining.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-049 authorizing meeting minutes of April 19, 2012 was adopted with a vote of 8 in favor and 0 opposed with Commissioner Spaccavento abstaining.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-055 authorizing meeting minutes of May 17, 2012 was adopted with a vote of 8 in favor and 0 opposed with Commissioner Soares abstaining.

Upon motion by Commissioner Raia, seconded by Commissioner Spaccavento, Resolution 12-056 authorizing the payment of bills was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-057 directing work to Cliffside Paving under the biennial miscellaneous repair contract was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Stack, Resolution 12-058 designating the 2012 Authority budget fiscal year from February 1, 2012 to January 31, 2012 was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-059 approving the late filing of the annual budget for the fiscal year ending January 31, 2012 was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Spaccavento, Resolution 12-060 accepting the audit report for the fiscal year ending January 31, 2012 was discussed. Chairman Wolff advised the Commissioners that one finding of the auditors, which was taken up with the Finance Committee, was the large amount of receivables. He stated that the Authority is trying to be included in municipal tax sales but they have been postponed. Commissioner Wiley asked how many times these sales can be delayed until the rates will be required to increase. Chairman Wolff replied that we have to have a sufficient reserve carried against the receivables. The Authority's current budget has \$1.6 Million in reserves which represents \$.38 of the rate. If the tax sales do not occur this year, the rate may need to be increased next year to cover additional reserve requirements. Following this discussion, the Resolution was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Schroeder, seconded by Commissioner Spaccavento, Resolution 12-061 authorizing a sewer connection application for 201-219 River Street, Hoboken, New Jersey, as previously approved by the Facilities Review Board, was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Schroeder, seconded by Commissioner Spaccavento, Resolution 12-062 authorizing a sewer connection application for 1320-1330 Grand Street, Hoboken, New Jersey, as previously approved by the Facilities Review Board, was adopted with a vote of 8 in favor and 0 opposed with Commissioner Raia abstaining.

Upon motion by Commissioner Raia, seconded by Commissioner Spaccavento, Resolution 12-063 authorizing salary adjustments for the Authority staff was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-064 authorizing contract modification #03 for the H1 screening and wet weather pump station project, as previously approved by the Facilities Review Board, was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Spaccavento, Resolution 12-065 authorizing contract modification #1 for the 2010 sewer rehabilitation project, as previously approved by the Facilities Review Board, was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Spaccavento, Resolution 12-066 authorizing assignments and salary adjustments for the Authority staff was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-067 authorizing late filing of fiscal year ended January 31, 2012 audit report was adopted with a vote of 9 in favor, 0 opposed.

Upon motion by Commissioner Raia, seconded by Commissioner Schroeder, Resolution 12-068 authorizing fiscal year ended January 31, 2012 audit corrective action plan was adopted with a vote of 9 in favor, 0 opposed.

Commissioner Stack ended telephonic meeting participation at approximately 7:00 p.m.

Upon the completion of the Resolutions, Commissioner Wiley terminated the telephone call to the meeting and Chairman Wolff called for the reports.

AECOM.

Gabrielle Moore reported as follows:

1. AECOM addressed the NHTSA and OMI comments on the draft report and a final report was issued.

2. With regard to the PURAC Facility structural repair, the contractor, Coppola has completed all work on the project including punch list items. AECOM conducted a final punch list inspection with OMI and the NJDEP. There was an area of concern regarding Cell No. 2 which was investigated and determined to be unrelated to Coppola's prior work.

3. With regard to the Adams Street miscellaneous repair project, AECOM completed record drawings, assembled all documentation and submitted same to the Authority and OMI in April.

4. With regard to construction services for 18th Street force main and CSO outfall, the outfall pipe is complete and tested. Cruz Construction is commencing paving and a punch list inspection will be scheduled. AECOM and Cruz continue to negotiate a change order request from the Contractor in connection with some project delays encountered due to the unanticipated fiber optic cables.

CH2M Hill.

Mike Wilson reported that:

1. As to the Adams Street WWTP ultraviolet disinfection system replacement project, Rapid Pump installed the Automatic Level Control Gate on Channel No. 3 at no additional cost to the Authority and completed the electrical connection for the new exhaust fan on the north side of the UV Building. This project can be closed out in the next few weeks.

2. With respect to the combined sewer wastewater treatment plant and pump station improvements, CH2M Hill continued to provide services during construction. The contractor completed installation for the three new ABS sewage pumps, conducted start-up of pump No. 1 and No. 2, performed operator O&M training and placed into service two of the three new pumps for the Adams Street Trickling Filter Pump Station and Effluent Pump station and two new pump monitoring and status (MAS) control enclosures. As to the 5th Street Pump Station, the contractor began installing the gas detection system.

3. With respect to the H1 Wet Weather Pump Station, CH2M Hill continued performing services during construction and continued to monitor station performance during wet weather events. Zoning board approval had been received and all sign offs for the electrical building have been received.

HATCH MOTT MACDONALD.

Kevin Wynn reported as follows:

1. As to the Adams Street WWTP Outfall rehabilitation, the DEP approved the revised documents for re-bidding and bids were scheduled to be received on July 10, 2012.

2. With regard to the Jackson Street and Newark Street combined sewer rehabilitation in Hoboken, the contractor's requests for compensation on a time and material basis has been substantially resolved. Grand Street is complete, and a final change order will be submitted for the next meeting. The Contractor is to come back for Newark Street just after July 4, 2012.

3. With regard to the West New York Sewer Rehabilitation Project, all of the base contract work has been completed. There are funds remaining which may allow for some additional work to be performed under the contract.

4. The River Road wastewater treatment plant odor control improvements project is operating as designed and the contract is being closed-out.

GREELEY AND HANSEN

Cliff Pomerantz reported on the Electrical Hazard Assessments in execution of the NFPA 70E project. They are still conducting data collection. They have experienced some difficulties in obtaining information from utility companies. As a result, the August completion date may be delayed a few weeks.

OMI.

Gary Fournier reported that the River Road treatment plant had enjoyed 89% removal rates for BOD and 87% for TSS with effluent concentrations of 19 mg/l for CBOD and 18 mg/l for TSS. Mr. Fournier noted that he was consistently seeing major improvements. The flow averaged 9.9 MGD. The permit requirements for were not met for the month of February. The volume of sludge hauled was 264,008gallons. The facility met all permit parameters for the month.

With regard to the Adams Street facility, 90% removal percentages had been attained for BOD and 93% TSS. The effluent concentrations of BOD and TSS were 14mg/l and 10 mg/l, respectively, all well within the permit limits. The monthly average flow was 13.59 MGD. The volume of sludge hauled was 651,000 gallons. All permit parameters were complied with.

At 7:10 p.m. Chairman Wolff called for new business, followed by public comment. There being no further business, and seeing no other members of the public wishing to speak, at approximately 7:10 p.m., upon motion by Commissioner Raia, seconded by Commissioner Schroeder, it was resolved to adjourn the meeting with a vote of 8 in favor, 0 opposed.