

**RESOLUTION AUTHORIZING MEETING MINUTES OF JUNE 20, 2013**

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**MOTIONED BY:** Wiley

**SECONDED BY:** Velazquez

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on June 20, 2013; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of June 20, 2013 for the record.

**DATED: JULY 18, 2013**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Kappock			X
Commissioner Marotta	X		
Commissioner Raia	X		
Commissioner Schroeder	X		
Commissioner Soares	X		
Commissioner Spaccavento	X		
Commissioner Velazquez		X	
Commissioner Wiley	X		
Commissioner Zucconi	X		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON JULY 18, 2013.**

  
**SECRETARY**

# **NORTH HUDSON SEWERAGE AUTHORITY**

## **MINUTES OF REGULAR MEETING**

**JUNE 20, 2013**

At approximately 6:30 p.m., Chairman Frank Raia called the meeting to order. Counsel Covello advised that this was a regular meeting of the Authority, and that pursuant to the Open Public Meetings Act, notice of the same had been sent to the Jersey Journal, Star Ledger, the Clerks of Hoboken, Union City, Weehawken and West New York and the Hudson County Clerk, with a copy thereof posted on the Authority's bulletin board. In addition to Chairman Raia, Commissioners Kappock, Schroeder, Soares, Spaccavento and Wiley were also in attendance at the start of the meeting.

Chairman Raia called for the reports.

Commissioners Marotta and Zucconi arrived at 6:31 p.m. and 6:33 p.m. respectively.

### **HATCH MOTT MACDONALD.**

Kevin Wynn reported that the Adams Street WWTP Outfall has been placed back into service on May 24, 2013 and the temporary outfall has been removed. The contractor is currently restoring the air release manholes and performing punch list work. The project is about to be closed.

As to the Jackson Street and Newark Street Combined Sewer Rehabilitation and Hoboken Combined Wood Sewer Rehabilitation projects, the replacement of the collapsed wood sewer from Observer Highway and First Street is scheduled to begin the third week of July. Hatch Mott MacDonald is currently working with Hoboken to perform the work at night to minimize potential traffic impacts. The contractor is currently lining smaller diameter sewers along New York Avenue.

As to the Hamilton Avenue Sewer Rehabilitation, field investigations are complete and a draft hydraulic study was prepared a draft was to be submitted to the Authority.

### **CH2M Hill.**

Michael Wilson reported that:

As to the Park Avenue Siphon Rehabilitation and 11th Street Siphon Condition Assessment Project, CH2M HILL continued with design work on the project. CH2M HILL's subcontractor began the topographic survey and subsurface utility investigations at the locations of work. This information will be incorporated into the final construction documents. We received comments from NJDEP on their review of the contract documents and we will incorporate the changes into the final set.

As to the Adams Street WWTP Engineering Planning Study PURAC System Rehabilitation, CH2M Hill continued with the condition and process assessments to identify the upgrades to the PURAC system.

As to the Adams Street WWTP PC #3 and River Road WWTP Disinfection System Improvements Project, the contractor completed the concrete work to level the bottom of PC #3 in select locations for the new sludge collection equipment. The contractor began electrical installations at PC#3 and at the River Road plant for the planned chemical feed system installations. CH2M Hill prepared a construction contract modification for several out of scope construction work elements, including leveling the bottom of PC#3 at the flight wear strip locations, additional concrete rehabilitation and use of adhesive concrete anchors to submerged equipment components.

As to the W1234 Solids/Floatable Facility Preliminary Design, CH2M HILL began work on the project during this period. CH2M HILL met with the Authority, their engineer and the NJDEP to go over the path forward on the project on June 10, 2013. CH2M HILL provided a phased approach construction of the outfall and the facility that differs from the force majeure request previously submitted to the NJDEP. The expedited schedule requires that the construction of the parallel outfall and possibly the rehabilitation of the existing outfall would be advertised/bid in September 2013 with the construction of the facility to be advertised/bid in August 2014.

### **GREELEY & HANSEN.**

Clifford Pomerantz reported that regarding the Combined Sewer Overflow Regulator Design work continued on the 90% design drawings and work began on a suggested work sequence for each regulator. They continued work on the 90% design technical specifications and reviewed field measurements by OMI for the West New York 1 regulator.

### **AECOM.**

Gene DeStefano reported on behalf of AECOM:

As to the Adams Street site improvements project, V&K completed work on the front Rain Garden infrastructure and the brick work on the retaining wall. Punch list items were being worked on and final project completion was projected for the next month.

With regard to construction services for the 18<sup>th</sup> Street Force Main and CSO Outfall, Cruz Construction completed all work on the project with the exception of installation of the outfall warning lights. The installation of the warning lights at the outfall location is expected to take place later in the month. AECOM will perform final inspections and commence preparation of the contract closeout documentation.

## OMI.

Gary Fournier of OMI reported that the Adams Street facility had one minor exception with exceedences of fecal coliform. This was attributed to weather conditions and resultant high flows early in the month. Adams Street achieved removal percentages of 89% and 93% respectively of BOD and TSS with effluent concentration amounts of 19 mg/L and 9 mg/L respectively. Average daily flow was 13.02 mg/d, daily average BOD loading was 19,026 lbs/day, and 725,000 gallons of sludge was hauled.

With respect to the River Road facility, removal percentages of 90% and 91% of CBOD and TSS had been attained with effluent concentrations of 18 mg/L and 15 mg/L respectively.

Average Daily Flow was 10.12 mg/d and 420,000 gallons of sludge were handled.

Chairman Raia then called for a discussion of the Resolutions on the agenda and Executive Director Richard Wolff explained all Resolutions listed on the Consent Agenda:

Resolution number 13-066 is the approval of minutes.

Resolution number 13-067 is the payment of bills.

Resolution number 13-068 relates to the audit. There were no issues except for receivables. There is now a mechanism in place for tax sales.

Resolution number 13-069 is acceptance of the audit.

Resolution number 13-070 is a 3% annual salary increase for employees.

Resolution number 13-071 as approved by the Finance Committee, authorizes an increase of responsibilities for Belissa Vega for the NJEIT contract management and an annual stipend of \$24,000 per year, effective July 1, 2013.

Resolution number 13-072, as approved by the Facilities Review Board directs work to Hatch Mott MacDonald for engineering services for the FEMA Disaster Relief public assistance program.

Resolution number 13-073, as approved by the Facilities Review board, approves contract modification #03 to Spiniello Companies for the Adams Street Wastewater Treatment Plant Outfall Rehabilitation Project in the amount of \$59,704.89.

Resolution number 13-074 authorizes contract modification #01 for JOGI Construction Co. in the amount of \$83,000 for the Primary Clarifier #3 and River Road Disinfection Improvement Project. This was approved by the Facilities Review Board, but it was noted that the Facilities

Review Board rejected a larger change order.

Resolution number 13-075 directs work to Cliffside Paving under the biennial miscellaneous repair contract in the amount of \$55,000 for two projects in Hoboken, eight projects in Union City, and one in Weehawken.

Resolution number 13-076 approves the redemption of a tax sale certificate. A payment plan was agreed to with a property owner, but the property was erroneously included in the tax sale. A redemption is necessary to rectify the problem for the homeowner.

Chairman Raia then called for consideration of the Consent Agenda. Upon a motion by Commissioner Schroeder, seconded by Commissioner Marotta, Consent Agenda Resolutions 13-066, 13-067, 13-068, 13-069, 13-070, 13-071, 13-072, 13-073, 13-074, 13-075 and 13-076 were adopted with a vote of 8 in favor, 0 opposed.

The Chairman called for new business, at which time a discussion took place regarding the rehabilitation project of the second floor of the office. Telephone and data will need to move upstairs, so the second floor is being reconfigured. In doing so, the second floor will become more customer friendly. The goal is to use some of the funding from FEMA under the 406 mitigation program. Additionally, it was announced that commissioners are receiving new identification cards. Finally, next Friday, planting of the rain garden will take place.

The Chairman then called for public comment. Dominick DeWise stepped forward and advised the Commissioners that manhole covers were not properly fastened down, and as a result, property damage was occurring when vehicle hit an open manhole. Phil Reeve was assigned to go out and look at the conditions.

Seeing no additional public comment, upon a motion by Commissioner Schroeder, seconded by Commissioner Marotta, the meeting was adjourned at 7:05 with 8 in favor 0 opposed.