

RESOLUTION AUTHORIZING MEETING MINUTES OF AUGUST 20, 2015

MOTIONED BY: Vargs
SECONDED BY: Marotta

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on August 20, 2015; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

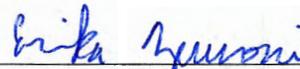
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of August 20, 2015 for the record.

DATED: SEPTEMBER 17, 2015

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT	ABSTAIN
Commissioner Assadourian	x			
Commissioner Kappock	x			
Commissioner Marotta	x			
Commissioner Raia	x			
Commissioner Soares	x			
Commissioner Vargas	x			
Commissioner Velazquez	x			
Commissioner Roque			x	
Commissioner Zucconi	x			

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON SEPTEMBER 17, 2015.



SECRETARY

NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

AUGUST 20, 2015

At approximately 6:30 p.m., Chairman Frank Raia called the meeting to order.

Counsel Leanza advised the Commissioners that this was a regularly scheduled meeting published in accordance with the Open Public Meetings Act and that appropriate action could be taken there at.

Counsel Leanza took the role and in addition to Chairman Raia, Commissioner Assadourian was participating by phone and Commissioners Soares, Marotta, Velazquez, and Vargas were also in attendance.

Noting that there were not enough Commissioners to take affirmative action on any matters, Chairman Raia determined to change the order of business and accept the engineering reports.

CH2M HILL.

Michael Wilson of CH2M Hill reported that 90% of the documents for the Adams Street phase II PURAC upgrades were complete.

With regard to the GIS collection system mapping, final deliveries were submitted to the Authority and it is being revised pursuant to Authority comments and should be delivered sometime in August.

CH2M Hill has been with the Army Corps of Engineers with regard to permitting issues and had a joint meeting with Hartz Mountain and the Authority to discuss the location of the screening facility.

Finally, construction has commenced on the H5 Wet Weather Pump Station and the Authority's LRSP has been working on drafting a dust monitoring plan.

Commissioner Soares wanted to commend the Authority for its success in working with the people from the Maxwell Place Homeowners Association and turning what had been a contentious situation into one in which the Authority has been educating the Homeowners Association and providing continual updates on the progress and means of construction.

At approximately 6:37 p.m. Commissioner Zucconi joined the meeting by telephone.

HATCH MOTT MACDONALD.

Kevin Wynn of Hatch Mott Mac Donald reported that Hatch Mott is continuing to cooperate with United Water to eliminate water main leaks in an effort to reduce extraneous flows to the River Road Treatment Plant. The next quarterly meeting is scheduled for October 21, of this year and we continue to address leaks thru electronic sensors which have been deployed in the West New York service area.

GREELEY & HANSEN.

Matthew O'Connor of Greeley & Hansen reported that it continues to work on the waste water treatment plants at the River Road and Adams Street locations with regard to the electrical switching gear replacements. Both contractors have continued to submit proposals and work plans to Greeley & Hansen which is reviewing the same and it is expected that full scale construction will commence in October.

At approximately 6:40 pm Commissioner Kappock joined the meeting by telephone.

OMI.

Don Conger of OMI reported on the Adams Street facility. The Adams Street facility had attained removal percentages of BOD of 88% and TSS of 87%, thirty day average effluent concentrations of BOD of 16 mg/L and TSS of 17 mg/L. All parameters were within permit limits.

The facility did not meet fecal coliform permit perimeters for the month. CH2M Hill together with the NJDEP and its regional support team are working to determine the cause of the problems. Repairs and corrections including a full ultraviolet bulb change out, as well as minor adjustments will get the plant working within permit limits for fecal coliform.

With respect to the River Road facility, it attained removal percentages of CBOD and TSS of 91% and 89% respectively. With regard to effluent concentrations, CBOD was 16 mg/L and TSS was 16 mg/L both within permit limits. The sludge holding tank was cleaned out and during that week it was in exceedence in fecal coliform concentration, however, the rest of the month when the sludge holding tank was back on line resulted in compliance for permit requirements for the month.

All pump stations were working as well as the collection systems.

Some work still needs to be done with regard to our Sandy restoration projects.

On Motion of Commissioner Marotta, seconded by Commissioner Kappock, Resolution 15-090 approving the minutes of the July 16, 2015 meeting was approved with seven votes in the affirmative and one abstention, Commissioner Velazquez abstained because he was not in attendance at the meeting.

On Motion of Commissioner Velazquez, seconded by Commissioner Marotta, the consent agenda was introduced consisting of resolutions

- A. 15-091, authorizing the payment of bills;
- B. 15-092, directing work to Cliffside Paving under the biannual miscellaneous repair contract;
- C. 15-093, authorizing the award of a fair and open contract for general counsel to Leanza & Agrapidis;
- D. 15-094, authorizing sewer connection application 15041501 for site 7 at Port Imperial, Weehawken;
- E. 15-095, a contract modification in the amount of \$190,000.00 for the H5 Wet Water Pump Station. This had been negotiated down from a \$380,000.00 delay claim.;
- F. 15-096, Sandy recovery projects change order request No. 3 in the amount of \$69,000.00
- G. 15-097, directing work to CH2M Hill program manager for the development of combined sewer overflow long term control plan. This will be in the amount of approximately \$89,000.00 a year for a total of almost \$448,000.00.
- H. 15-098, authorizing an application to the local government energy audit program.
- I. 15-099, authorizing the advertisement of a Request for Proposal for Bond Counsel Services.
- J. 15-100, authorizing a Broker of Record letter.

Commissioner Velazquez then commented on the difficulty some people from Union City were having with the Authority's phone system. He expressed complaints that he had received that the system was hard to use especially for people who were bi-lingual or only speaking Spanish and he recommended that the Authority would be better served if they had live people answering the telephones.

Executive Director Wolff, responded that the system has been upgraded electronically to a state of art answering service and when a customer calls it takes care of emergencies, it takes care of prompts English or Spanish speaking, goes to billing information, goes to a special section for developers and then to speaking to the staff. To replace the system would require the Authority hiring more staff and empirically we found that customer service has improved with this new electronic automatic answering system.

Commissioner Marotta stated that he was always unhappy with automated systems and always liked to talk to a real human being. Commissioner Velazquez stated that perhaps the Authority could hire some college or other part time employees to assist people in person.

Commissioner Soars then inquired as to the makeup of the office staff who did what and if we had available staff to cover.

Commissioner Marotta inquired if there was a system available that was some place between electronic and automated system and one with old fashioned operators.

Mr. Pucci then spoke and said that we had the live system for 22 years and when we put in the automated system it helped eliminate a lot of the chaos and the Authority was able to handle the same with less people who could devote more time to billing.

Commissioner Kappock then raised the issue of our billing individual condominium units when a condominium project is not paying its sewer charges. Executor Director Wolff discussed the Authority's current policy and how the Authority tried to accommodate those condominium owners who were saddled with sewer charges for common elements and would not be able to sell or refinance their properties and how the Authority was in the process of being able to break out the bills for him.

Commissioner Kappock then discussed some of the problems with sale of both condominium and stand alone houses in light of the fact that past due sewer charges are a lien on the property and that we run sometimes two to three quarters behind the actual closing date.

Executive Director Wolff and Mr. Kappock indicated that they would meet in the near future to further discuss this issue with Authority staff.

On motion of Commissioner Marotta, seconded by Commissioner Kappock in was unanimously resolved to adjourn the meeting at approximately 7:15 p.m.