

RESOLUTION AUTHORIZING MEETING MINUTES OF NOVEMBER 15, 2018

MOTIONED BY: Friedrich

SECONDED BY: Gardiner

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on November 15, 2018; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.


NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of November 15, 2018 for the record.

DATED: DECEMBER 20, 2018

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSTAIN
Commissioner Soares	x		
Commissioner Kappock			x
Commissioner Marotta			x
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Sanchez	x		
Commissioner Velazquez	x		
Commissioner Roque	x		
Commissioner White	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON DECEMBER 20, 2018.



ASST. SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

NOVEMBER 15, 2018

At approximately 6:35 P.M. Executive Director Wolff called the meeting to order in the physical absence of Chairman Kappock.

Counsel Capizzi called the roll with Commissioner Gardiner physically present and Commissioners Soares, Sanchez, White and Roque participating by telephone.

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act, and that reports may be heard since 5 Commissioners were present.

Executive Director Wolff requested that the Engineer reports be heard.

MOTT MACDONALD

Kevin P. Wynn of Mott MacDonald reported on the following: Collection System Characterization Study; FEMA Support Services; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 Collection System Improvements; Park Avenue Siphon Improvements; 2017 River Road Wastewater Treatment Plant Improvements; River Road Wastewater Treatment Plant Collection System Characterization; H-5 (Madison Avenue) Drainage Improvements; and 2018 Green Infrastructure Project.

At approximately 6:40 P.M. Commissioner Freidrich joined the meeting in person and Commissioner Velazquez joined the meeting by telephone. Counsel Capizzi advised that all appropriate actions may be taken since 7 Commissioners were present.

CH2M

Michael Wilson of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 – PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Weehawken and Union City Combined Sewer Characterization for the Adams Street WWTP in Support of the LTCP; H6/H7 CSO LTCP Project; H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP; and CSP Alternatives Analysis in Support of the LTCP.

JACOBS OPERATION & MAINTENANCE

Philip Reeve of Jacobs Operation & Maintenance reported on the following:

1) Adams Street facility removal percentages of 91% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 13 mg/L BOD and 8 mg/L TSS, with a 30 mg/L permit limit. The daily average flow was 15.15 million gallons per day with a volume of 553,000 gallons of sludge removed. The monthly geometric mean for fecal coliform was 103 CFU with a 200 CFU permit limit. The maximum weekly average for fecal coliform was 338 CFU with a 400 CFU permit limit;

2) The River Road facility removal percentages of 89% CBOD and 88% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 13 mg/L CBOD and 16 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit limit. The daily average flow was 9.60 million gallons per day with a volume of 286,300 gallons of sludge removed. The monthly geometric mean for fecal coliform was 31 CFU with a 200 CFU permit limit. The maximum weekly average for fecal coliform was 208 CFU with a 400 CFU permit limit; and

3) All pump stations, regulators, and solids/floatables facilities were online and operational.

Executive Director Wolff next requested that the consent agenda resolutions be considered, which he reviewed for the Commissioners as follows:

1. Resolution No. 18-122 approving the minutes of the regular meeting of the Authority held on October 18, 2018.
2. Resolution No. 18-123 authorizing bill payments in the aggregate amount of \$3,466,717.07, consisting of \$2,730,976.36 from the operating fund; \$729,435.66 from the capital fund; \$1,622.43 in emergency expenses; and \$4,682.62 in connection review fees.
3. Resolution No. 18-124 authorizing a miscellaneous repair contract in the amount of \$26,500 for 1 manhole casting in Union City, 1 collapsed catch basin in Union City, 1 collapsed manhole in Union City; 1 manhole casting in Weehawken; and 1 collapsed manhole in West New York.
4. Resolution No. 18-125 authorizing a contract modification to the operation, maintenance and management contract with OMI, in the amount of \$680,937.60 relating to the Sandy Recovery - Electrical Feeder Replacement Project. The award of this contract was approved by the Facilities Review Board.
5. Resolution No. 18-126 authorizing a contract modification to the operation, maintenance and management contract with OMI, in the amount of \$369.62 relating to the Sandy Recovery - Basement Electric Project Closeout. The award of this contract was approved by the Facilities Review Board.

6. Resolution No. 18-127 authorizing the award of a contract to Jacobs CH2M in an amount not to exceed \$115,255 related to the startup of the FOG and Stormwater Detention Program. The award of this contract was approved by the Facilities Review Board.
7. Resolution No. 18-128 authorizing the adoption of the FY20 Budget, including a) the Annual Budget which reflects total Revenues of \$53,914,000; total Appropriations, including an Accumulated Deficit of \$54,357,541; and total Unrestricted Net Position utilized of \$443,541; and b) the Capital Budget/Program which reflects total Capital Appropriations of \$15,283,500; and total Unrestricted Net Position planned to be utilized by \$-0-. The Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 17, 2019.
8. Resolution No. 18-129 authorizing the award of a contract to Jacobs (Operations & Maintenance) for IT Services in an amount not to exceed \$69,782 for migration of hardware and software; and in an amount not to exceed \$6,053 for monthly software and IT support. The award of this contract was approved by the Finance Committee.

The Commissioners discussed matters relating to succession planning among the Authority's staff as provided for in the FY209 Budget.

On motion of Commissioner Gardiner, seconded by Commissioner Velazquez, the consent agenda was adopted 7 - 0 - 2.

At approximately 7:10 P.M. on motion of Commissioner Velazquez, seconded by Commissioner Freidrich, it was unanimously resolved to adjourn the meeting.