

**RESOLUTION AUTHORIZING MEETING MINUTES OF DECEMBER 20, 2018**

**MOTIONED BY: FRIEDRICH**

**SECONDED BY: MAROTTA**

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on December 20, 2018; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

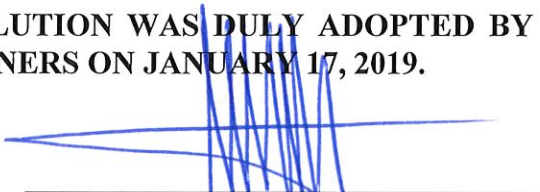
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of December 20, 2018 for the record.

**DATED: JANUARY 17, 2019**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Soares	x		
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Sanchez	x		
Commissioner Velazquez	x		
Commissioner Roque	x		
Commissioner White			x

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON JANUARY 17, 2019.**



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**ASST. SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**DECEMBER 20, 2018**

At approximately 6:30 P.M. Chaiman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Gardiner, Freldrich, White and Chairman Kappock physically present and Commissioners Soares, Marotta, Sanchez, Velazquez and Roque participating by telephone.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 9 Commissioners were present.

**APPROVAL OF MINUTES**

Executive Director Wolff requested that the Commissioners consider Resolution No. 18-130 approving the minutes of the regular meeting of the Authority held on November 15, 2018.

On motion of Commissioner Freldrich, seconded by Commissioner Gardiner, Resolution No. 18-130 was adopted 7 - 0 - 2, with Commissioner Marotta and Chairman Kappock abstaining.

**CONSENT AGENDA**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 18-131 authorizing bill payments in the aggregate amount of \$3,072,669.66, consisting of \$1,480,944.32 from the operating fund; \$1,582,291.78 from the capital fund; \$5,483.56 in emergency expenditures; and \$3,950.00 in connection review fees.
2. Resolution No. 18-132 authorizing a miscellaneous repair contract in the amount of \$58,000 for 4 collapsed catch basins in Hoboken, 1 collapsed manhole in Hoboken; 3 collapsed catch basins in Union City; 2 collapsed catch basins in Weehawken; and 2 collapsed catch basins in West New York.

3. Resolution No. 18-133 authorizing the award of a contract to Mott MacDonald to provide engineering services to the Authority for a period of one year commencing on February 1, 2019, in an amount not to exceed \$160,000. The award of this contract was approved by the Facilities Review Board.

The Commissioner Gardiner commended and thanked Mott MacDonald for the good service that it provides to the Authority.

On motion of Commissioner Velazquez, seconded by Commissioner Freidrich, the consent agenda was adopted 9 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Shivani Patel of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Weehawken and Union City Combined Sewer Characterization for the Adams Street WWTP in Support of the LTCP; H6/H7 CSO LTCP Project; H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP; and CSP Alternatives Analysis in Support of the LTCP.

### Mott MacDonald

Kevin P. Wynn of Mott MacDonald reported on the following: Collection System Characterization Study; FEMA Support Services; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 Collection System Improvements; Park Avenue Siphon Improvements; 2017 River Road Wastewater Treatment Plant Improvements; River Road Wastewater Treatment Plant Collection System Characterization; H-5 (Madison Avenue) Drainage Improvements; and 2018 Green Infrastructure Project.

### Jacobs Operation & Maintenance

Steven Hudock of Jacobs Operation & Maintenance reported on the following:

- 1) Adams Street facility removal percentages of 88% BOD and 92% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 15 mg/L BOD and 10 mg/L TSS, with a 30 mg/L permit limit. The daily average flow was 15.97 million gallons per day with a volume of 538,700 gallons of sludge removed. The monthly geometric mean for fecal coliform was 226 CFU with a 200 CFU permit limit. The maximum weekly average for fecal coliform was 784 CFU with a 400 CFU permit limit. There were 11 weekly fecal violations, all of which were reported to the NJDEP, in addition to the monthly exceedance.

2) River Road facility removal percentages of 87% CBOD and 92% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 16 mg/L CBOD and 10 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit limit. The daily average flow was 9.65 million gallons per day with a volume of 300,400 gallons of sludge removed. The monthly geometric mean for fecal coliform was 11 CFU with a 200 CFU permit limit. The maximum weekly average for fecal coliform was 88 CFU with a 400 CFU permit limit.

3) All pump stations, regulators, and solids/floatables facilities were online and operational.

## NEW BUSINESS

Executive Director Wolff reported on the following:

1) Green Infrastructure Campaign: the Authority held a competition among school children within the service area to design a logo and slogan for the Green Infrastructure Campaign. Authority staff selected a winner, who received a \$200 gift certificate; the winning slogan was "Restore Our River".

The Commissioners discussed various ways to publicize the Campaign within the service area.

2) FY20 Budget Adoption: the Authority will consider the adoption of the proposed FY20 Budget during the reorganization meeting, and any questions from the Commissioners regarding same are requested by the second week of January.

3) S&P Rating: Authority staff participated in a meeting with Standard & Poor's Financial Services LLC as a part of its regular / periodic review of the Authority.

## ADJOURNMENT

At approximately 7:00 P.M. on motion of Commissioner Freidrich, seconded by Commissioner White, it was unanimously resolved to adjourn the meeting.