

**SEWER CONNECTION: APPLICATION PROCEDURES AND FEE
SCHEDULE (FOR SANITARY, STORMWATER, & DEWATERING CONNECTION APPROVALS
AND OPERATIONS)**

Any sewer connection within the North Hudson Sewerage Authority's (Authority) service area requires the approval of the Authority's Engineer. Any new sewer connection with a designed project flow in excess of 8,000 gpd within the service area of the Authority also requires the approval of the Authority's Board and the New Jersey Department of Environmental Protection.

APPLICATION (SUBMIT 2 COPIES)

All applications for construction of sewer facilities shall include:

- Plans and Specifications, signed and sealed by a NJ certified Professional Engineer or Architect including stormwater detention details.
- Stormwater Management Report, signed and sealed by a NJ certified Professional Engineer
- Architectural Drawings showing floor plans

All applications for construction of sanitary facilities shall also include the following forms and required attachments:

- TWA-1
- WQM-006

All applications for construction of sanitary facilities greater than 8,000 gpd shall also include the following forms and required attachments:

- WQM-003

1.1 STANDARD FEES

1.1.1 Sewer Connection Fees: A connection fee is to be collected, for each service unit, from all property owners who establish a New Connection to the system.

- a) The Authority shall have three classes of users for connection fee purposes in accordance with N.J.S.A. 40:14A-8:

Class A users shall be comprised of all users who do not satisfy the requirements for Class B and Class C users

Class B users shall be comprised of all users whose properties are connected to the Authority's collection system but whose sewerage flow is treated by Passaic Valley Sewerage Authority (PVSC).

Class C users shall be comprised of users whose connecting properties are owned by the following public entities and are used for governmental or public purposes: the County of Hudson, the City of Hoboken, the Hoboken Board of Education and its charter schools, the Township of Weehawken, the Weehawken Board of Education and its charter schools, the Town of West New York, the Board of Education of West New York and its charter schools, the City of Union City, and the Union City Board of Education and its charter schools.

- b) The connection fee for the classes of users shall be established based on the number of service units connecting to the system . The connection fee dollar amount per service connection shall be based on a separate resolution, updated annually.
- c) The number of service units is determined by the following formula: Average calculated daily flow of sewage for connection in gallons per day divided by 300 gallons per day (the average daily flow of sewage for the average single family residence).
- d) Exemptions: In instances where a continuous residential user with three or less residential units requires a physical connection into the Authority’s system after structural modification or demolition and reconstruction, , a “New Connection” fee is not established, provided the following criteria are met
 - i. There has been no change in use.
 - ii. The proposed connection serves the same lot without annexation of additional lots to the originally serviced lot, and
 - iii. There are no additional service units added to the original serviced lot. If the connection to the property will yield a greater number of service units than the original number, each new service unit shall be considered a New Connection for purposes of imposition of a Connection Fee.
- e) Regardless of Sewer User Classification and Exemption status, all applicants shall address all NHSA stormwater attenuation and combined sewer connection requirements.
- f) The aforesaid connection fees shall remain in effect until modified by the Authority in accordance with the provisions of N.J.S.A. 40:14A-8.

1.1.2 Authority System Connection Application Fees:

An Application Fee shall be collected from all property owners who establish a New Connection to the System to review the Sewer Connection Application. New Connections as a result of discharge of sanitary sewer, stormwater, and/or dewatering connections shall be required to submit an application. A base application fee, review fee, and review fee surcharge are computed as follows:

- Application Fee = \$500.00
- Review Fee (\$) = 0.1 x (gpd of discharge); Minimum deposit = \$2,500.00, Maximum initial deposit = \$5,000.00
- Review Fee Surcharge (\$) = 0.04 x (gpd of discharge)

- a) The application fee, review fee, and review fee surcharges are non-refundable. These fees are to reimburse the Authority for the cost of administering and reviewing the application.
- b) Subsequent fees may be required by the Authority for review of the application if the application requires further review beyond that considered in the original fee.

1.1.3 Sewer Use Fees:

- c) The user fees for all Connections are based on the following and invoiced monthly based on the Authority’s current established sewer use rates. A typical rate calculation is as follows:

$$\text{User Fee} = \text{Current Sewer Users Fees (in } \$/1,000 \text{ gallon)} \times \text{flow meter’s monthly totalized reading.}$$
- d) The sewer use fee of users shall be based on a separate resolution, updated annually.

1.1.4 Dewatering Connection Fees:

An Applicant wishing to connect to the combined sewer shall pay fees to the Authority based on the following:

- a) Non Continuous Construction Dewatering User Fee Exemption: Developments which are dewatering a site for the purposes of pumping less than 8 hours per day, at a rate less than 30 gallons per minute shall be exempt of user fees. The period of construction activity shall be less than three (3) months. Applicable activity includes construction for localized dewatering including application for shallow foundations, trenches, and pile caps. Pumps shall be limited to non-submersible, portable diaphragm pumps with 2-inch hose connectors. Use of flow meter shall be exempt for select pumps with maximum flow capacity of 30 gallons per minute.
- b) Upon an approved sewer connection application meeting the exemption requirements above (a), the applicant shall be responsible for a one-time connection fee of \$10,000. The applicant shall submit an application for review and pay Application Fees.
- c) Non-exempt dewatering users shall be responsible for all sewer connection fees, applicant review fees, and user fees as identified in Sections 1.1.1, 1.1.2, and 1.1.3.
- d) Fees apply to temporary and permanent dewatering connections.