

**RESOLUTION AUTHORIZING MEETING MINUTES OF FEBRUARY 20, 2020**

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**MOTIONED BY:** Marotta  
**SECONDED BY:** Velazquez

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on February 20, 2020; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of February 20, 2020 for the record.

**DATED: MARCH 19, 2020**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Soares	x		
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Sanchez	x		
Commissioner Velazquez	x		
Commissioner Roque	x		
Commissioner White	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON MARCH 19, 2020.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**February 20, 2020**

At approximately 6:32 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Friedrich, Gardiner, Velazquez, White and Chairman Kappock physically present and Commissioners, Gardiner, Soares, Roque and Marotta participating by telephone.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

**APPROVAL OF MINUTES**

Executive Director Wolff requested that the Commissioners consider Resolution No. 20-014 approving the minutes of the regular meeting of the Authority held on January 16, 2020.

On motion of Commissioner Velazquez, seconded by Commissioner Friedrich, Resolution No. 20-014 was adopted 7 - 0 - 1, with Commissioner Soares abstaining.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 20-015 approving the minutes of the reorganization meeting of the Authority held on February 3, 2020.
2. Resolution No. 20-016 authorizing bill payments in the aggregate amount of \$4,019,388.52, consisting of \$3,370,434.19 from the operating fund; \$642,531.93 from the capital fund; \$0.00 in emergency expenditures; and \$6,422.40 in connection review fees.
3. Resolution No. 20-017 authorizing a miscellaneous repair contract in the amount of \$52,250 for 6 severely worn manhole castings in Hoboken, 6

collapsed catch basins in Hoboken; and 1 collapsed catch basin in West New York.

4. Resolution No. 20-018 authorizing the award of a Fair and Open Contract for Auditing Services to Garbarini & Co. P.C. in an amount not to exceed \$42,000. The Finance Committee has reviewed and recommends the approval of this proposal.
5. Resolution No. 20-019 authorizing the award of a Fair and Open Contract for Rate Consultant Services to Amawalk Consulting Group LLC in an amount not to exceed \$75,000. The Finance Committee has reviewed and recommends the approval of this proposal.
6. Resolution No. 20-020 authorizing the award of a Fair and Open Contract for Grant Management Services to Grant Rite Management in an amount not to exceed \$160,000. The Finance Committee has reviewed and recommends the approval of this proposal.
7. Resolution No. 20-021 authorizing the award of a Fair and Open Contract for Financial Advisor Service to NW Financial Group, LLC in an amount not to exceed \$50,000. The Finance Committee has reviewed and recommends the approval of this proposal.
8. Resolution No. 20-022 authorizing the award of a Fair and Open Contract for Bond Counsel Services to Winne Banta Basralian & Kahn, P.C. in an amount not to exceed \$15,000. The Finance Committee has reviewed and recommends the approval of this proposal.
9. Resolution No. 20-023 authorizing the award of a Fair and Open Contract for General Counsel Services to Winne Banta Basralian & Kahn, P.C. in an amount not to exceed \$240,000; and for Collection/Bankruptcy Counsel Services in an amount not to exceed \$84,000. The Finance Committee has reviewed and recommends the approval of this proposal.
10. Resolution No. 20-024 authorizing contract modification #06 with Weeks Marine, Inc. for the W1234 Solids/Floatables Screening Facility Project in an amount not to exceed \$178,647.79. The Facilities Review Board has reviewed and recommends the approval of this contract modification.
11. Resolution No. 20-025 directing work to Michael Baker International to provide engineering services to the Authority for the 2019 Collection System Improvements Project in an amount not to exceed \$167,307.00. The Facilities Review Board has reviewed and recommends the approval of this proposal.
12. Resolution No. 20-026 authorizing application #20010301 from Tomco Construction Inc., 22 Howard Boulevard, Suite 204, Mt. Arlington, NJ 07856 for a dewatering permit of an estimated 100,000 gallons per day to the NHSA system associated with their development of the Hoboken Northwest Resiliency Park, 13th Street and Adams Street, Hoboken, NJ.

13. Resolution No. 20-027 authorizing Staff Salary Increases pursuant to the Authority's Merit Increase Program. The Finance Committee has reviewed and recommends the approval of such increases, effective February 1, 2020.

On motion of Commissioner Velazquez, seconded by Commissioner Gardiner, the consent agenda was adopted 8 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; FEMA Support Services; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 River Road Wastewater Treatment Plant Improvements; H-5 (Madison Avenue) Drainage Improvements; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

### CH2M

Michael Wilson, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Weehawken and Union City Combined Sewer Characterization for the Adams Street WWTP in Support of the LTCP; H6/H7 CSO LTCP Project; H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP; and CSO Alternatives Analysis in Support of the LTCP.

### Hazen and Sawyer

Paul Ceresnak of Hazen and Sawyer reported on the H6/H7 CSO LTCP Phase 1 – Engineering Services During Construction rendered to date.

### Jacobs Operation & Maintenance

Donald R. Conger III of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 11.84 million gallons per day with 903,000 gallons of sludge removed. The monthly geometric mean for fecal coliform was 161 CFU with a 400 CFU administrative consent order limit; the maximum weekly average was 563 CFU with an 800 CFU administrative consent order limit. The 30-day average percent removal was 88% BOD and 89% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 20 mg/L BOD and 16 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.62 million gallons per day with 410,300 gallons of sludge removed. The monthly geometric mean for fecal coliform was 7 CFU with a 200 CFU permit limit; the maximum weekly average was 16 CFU with a 400 CFU permit limit. The 30-day average removal was 86% CBOD and 87% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 22 mg/L CBOD and 10 mg/L TSS, with a 17 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids/floatables facilities were online and operational (access to H-1 to clean the screens remains an issue; the Authority anticipates the erection of safety scaffolding in about 2 weeks). Customer concerns: 31 received in January; 31 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in January.

#### NEW BUSINESS

Executive Director Wolff advised the Commissioners that the CSO Permit Settlement previously discussed has been finalized and presented to the Authority for execution. The Commissioners approved of the execution and delivery of same.

#### CLOSED SESSION

None.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

At approximately 7:06 PM on motion of Commissioner Gardiner, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.