

**RESOLUTION AUTHORIZING MEETING MINUTES OF MARCH 19, 2020**

**MOTIONED BY: GARDINER**  
**SECONDED BY: VELAZQUEZ**

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on March 19, 2020; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

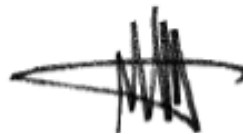
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of March 19, 2020 for the record.

**DATED: APRIL 16, 2020**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Soares	x		
Commissioner Kappock	x		
Commissioner Marotta			x
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Sanchez			x
Commissioner Velazquez	x		
Commissioner Roque	x		
Commissioner White	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON APRIL 16, 2020.**



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**SECRETARY**

# THE NORTH HUDSON SEWERAGE AUTHORITY

## MINUTES OF REGULAR MEETING

March 19, 2020

At approximately 6:34 PM Chairman Kappock called the meeting to order.

### OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

### ROLL CALL

Counsel Capizzi called the roll with Commissioners Soares, Friedrich, Sanchez, Roque, Velazquez and Chairman Kappock participating by telephone.

Counsel Capizzi advised that reports of staff and consultants may be heard since 6 Commissioners were present.

### REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

#### CH2M

Michael Wilson, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Weehawken and Union City Combined Sewer Characterization for the Adams Street WWTP in Support of the LTCP; H6/H7 CSO LTCP Project; H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP; and CSO Alternatives Analysis in Support of the LTCP.

#### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; FEMA Support Services; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 River Road Wastewater Treatment Plant Improvements; H-5 (Madison Avenue) Drainage Improvements; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

#### Hazen and Sawyer

Paul Ceresnak of Hazen and Sawyer reported on the H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction rendered to date.

## Jacobs Operation & Maintenance

Donald R. Conger III of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.78 million gallons per day with 1,060,500 gallons of sludge removed. The monthly geometric mean for fecal coliform was 67 CFU with a 400 CFU administrative consent order limit; the maximum weekly average was 122 CFU with an 800 CFU administrative consent order limit. The 30-day average percent removal was 89% BOD and 88% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 20 mg/L BOD and 18 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.69 million gallons per day with 382,900 gallons of sludge removed. The monthly geometric mean for fecal coliform was 5 CFU with a 200 CFU permit limit; the maximum weekly average was 16 CFU with a 400 CFU permit limit. The 30-day average removal was 86% CBOD and 86% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 24 mg/L CBOD and 20 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids/floatables facilities were online and operational. Customer concerns: 27 received in February; 58 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in February.

At approximately 6:47 PM Commissioners Gardiner, Marotta and White joined the meeting by telephone.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 9 Commissioners were present.

## BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 20-028 approving the minutes of the regular meeting of the Authority held on February 20, 2020.
2. Resolution No. 20-029 authorizing bill payments in the aggregate amount of \$2,542,332.42, consisting of \$1,246,682.95 from the operating fund; \$1,284,169.53 from the capital fund; \$0.00 in emergency expenditures; and \$11,479.94 in connection review fees.
3. Resolution No. 20-030 authorizing a miscellaneous repair contract in the amount of \$53,750 for 2 collapsed catch basins in Hoboken, 1 severely worn manhole casting in Hoboken, 3 collapsed catch basins in Union City, 8 severely

worn manhole castings in Union City; and 1 severely worn manhole casting in Weehawken.

4. Resolution No. 20-031 authorizing contract modification 01 with En-Tech of Closter, New Jersey for the Palisade Avenue Sewer Cleaning and Lining Project in an amount not to exceed \$708,530. This contract modification was reviewed and recommended for approval by the Facilities Review Board.
5. Resolution No. 20-032 directing work pursuant to Resolution 16-135 to Mott MacDonald of Iselin, New Jersey for the H5 Drainage Basin Improvements Project in an amount not to exceed \$130,000. The Facilities Review Board has reviewed and recommends the approval of this resolution.
6. Resolution No. 20-033 directing work pursuant to Resolution 17-105 to Mott MacDonald of Iselin, New Jersey for the 2017 River Road WWTP Improvements Project in an amount not to exceed \$7,200. The Facilities Review Board has reviewed and recommends the approval of this resolution.
7. Resolution No. 20-034 authorizing contract modification 2020-02 with Operations Management International, Inc. of Denver, Colorado for the 2019 Adams Street Corrective Maintenance Projects in an amount not to exceed \$71,811.85. The Facilities Review Board has reviewed and recommends the approval of this resolution.
8. Resolution No. 20-035 authorizing contract modification 2020-03 with Operations Management International, Inc. of Denver, Colorado for the Electric Car Charger Installation Project in an amount not to exceed \$4,755.25. The Facilities Review Board has reviewed and recommends the approval of this resolution.
9. Resolution No. 20-036 authorizing the award of a biennial Miscellaneous Repair Contract (Manholes and Piping) to Cliffside Paving of Cliffside Park, New Jersey, which submitted the lowest bid in the amount of \$127,034.82. The Facilities Review Board has reviewed and recommends the approval of this resolution.
10. Resolution No. 20-037 authorizing the award of a biennial Miscellaneous Repair Contract (Catch Basins and Laterals) to Cliffside Paving of Cliffside Park, New Jersey, which submitted the lowest bid in the amount of \$89,029.90. The Facilities Review Board has reviewed and recommends the approval of this resolution.
11. Resolution No. 20-038 authorizing the execution and delivery of Loan Agreements to the New Jersey infrastructure Bank and the State of New Jersey relating to the permanent financing of Project 22 in an aggregate principal amount not to exceed \$17,203,300. The Finance Committee has reviewed and recommends the approval of this resolution.
12. Resolution No. 20-039 authorizing the execution and delivery of Loan Agreements to the New Jersey infrastructure Bank and the State of New Jersey relating to the permanent financing of Project 23 in an aggregate principal

amount not to exceed \$2,316,573. The Finance Committee has reviewed and recommends the approval of this resolution.

13. Resolution No. 20-040 authorizing the use of electronic funds transfers and the waiver of vendor / claimant certifications in accordance with regulations of the New Jersey Department of Community Affairs. The Finance Committee has reviewed and recommends the approval of this resolution.
14. Resolution No. 20-041 authorizing the continuation of a \$25,000 annuity for the benefit of the Executive Director for each year remaining under his employment agreement expiring on January 31, 2023. The Finance Committee has reviewed and recommends the approval of this resolution.
15. Resolution No. 20-042 authorizing the award of a Non-fair and Open Contract for General Counsel Services to JP Capizzi LLC of Fort Lee, New Jersey in an amount not to exceed \$240,000; and for Collection/Bankruptcy Counsel Services in in an amount not to exceed \$84,000. The Finance Committee has reviewed and recommends the approval of this resolution.
16. Resolution No. 20-043 authorizing the award of a Non-fair and Open Contract for Bond Counsel Services to JP Capizzi LLC of Fort Lee, New Jersey in an amount not to exceed \$15,000. The Finance Committee has reviewed and recommends the approval of this resolution.

On motion of Commissioner Marotta, seconded by Commissioner Velazquez, the consent agenda was adopted 9 - 0 - 0.

## NEW BUSINESS

Executive Director Wolff advised that the Authority has transitioned its operations to a virtual platform in response to coronavirus, and that everything has been working well; that Hoboken has suspended its tax sale; and that the Authority's existing billing guidelines are in place and will need to be revisited with respect to charging ratepayers interest going forward should the economy continue to decline.

## PUBLIC COMMENT

None.

## ADJOURNMENT

At approximately 7:00 PM on motion of Commissioner Velazquez, seconded by Commissioner Marotta, it was unanimously resolved to adjourn the meeting.