

**RESOLUTION AUTHORIZING MEETING MINUTES OF APRIL 16, 2020**

**MOTIONED BY:** Velazquez

**SECONDED BY:** Kappock

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on April 16, 2020; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

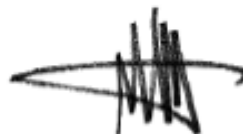
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of April 16, 2020 for the record.

**DATED: MAY 21, 2020**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Commissioner Soares	x			
Commissioner Kappock	x			
Commissioner Marotta				x
Commissioner Gardiner	x			
Commissioner Friedrich	x			
Commissioner Sanchez			x	
Commissioner Velazquez	x			
Commissioner Roque	x			
Commissioner White	x			

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON MAY 21, 2020.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**April 16, 2020**

At approximately 6:37 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Soares, Friedrich, Gardiner, Roque, Velazquez, White and Chairman Kappock participating by telephone.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 20-044 approving the minutes of the regular meeting of the Authority held on March 19, 2020.
2. Resolution No. 20-045 authorizing bill payments in the aggregate amount of \$2,095,680.54, consisting of \$1,595,650.98 from the operating fund; \$500,029.56 from the capital fund; \$0.00 in emergency expenditures; and \$0.00 in connection review fees.
3. Resolution No. 20-046 authorizing a miscellaneous repair contract in the amount of \$27,250 for 1 collapsed catch basin in Hoboken, 1 severely worn manhole casting in Hoboken; 1 severely worn manhole casting in Union City; 1 collapsed catch basin in Weehawken, and 4 severely worn manhole castings in Weehawken.
4. Resolution No. 20-047 amending Resolution 19-104 in order to revise the wastewater service charge due dates in order to ease any financial hardship imposed on ratepayers in light of the current coronavirus pandemic.

On motion of Commissioner Gardiner, seconded by Commissioner Velazquez, the consent agenda was adopted 7 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Michael Wilson, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Weehawken and Union City Combined Sewer Characterization for the Adams Street WWTP in Support of the LTCP; H6/H7 CSO LTCP Project; H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP; and CSO Alternatives Analysis in Support of the LTCP.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: New Jersey Transit Records Building; Collection System Characterization Study; FEMA Support Services; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 River Road Wastewater Treatment Plant Improvements; H-5 (Madison Avenue) Drainage Improvements; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

### Hazen and Sawyer

William S. Gettings, P.E. of Hazen and Sawyer reported on the following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

### Jacobs Operation & Maintenance

Donald R. Conger III of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.55 million gallons per day with 675,500 gallons of sludge removed. The monthly geometric mean for fecal coliform was 201 CFU with a 400 CFU administrative consent order limit; the maximum weekly average was 393 CFU with an 800 CFU administrative consent order limit. The 30-day average percent removal was 89% BOD and 89% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 18 mg/L BOD and 16 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.49 million gallons per day with 491,600 gallons of sludge removed. The monthly geometric mean for fecal coliform was 4 CFU with a 200 CFU permit limit; the maximum weekly average was 7 CFU with a 400 CFU permit limit. The 30-day average removal was 86% CBOD and 83% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 23 mg/L CBOD and 23 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids/floatables facilities were online and operational. Customer concerns: 19 received in March; 77 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in March.

## NEW BUSINESS

Executive Director Wolff presented a best- and worst-case scenario analysis of the financial impact of the coronavirus pandemic on the Authority's current fiscal year. Commissioner Velazquez commented that Union City is expected to include the Authority's sewer liens in its next tax sale.

Executive Director Wolff, with the Authority's Rate Consultant, lead a discussion about financing the Authority's Long-Term Control Plan projects, which will be expensive and will be structured so that most of the large projects to be financed are undertaken in 2045 when the Authority's existing debt service drops off. Executive Director Wolff advised that the Authority's staff has prepared a Long-Term Control Plan as required by its permit, and will be submitting same to the NJDEP for review and comment.

Authority Engineer Pocci and Counsel Capizzi summarized amendments to the Sewerage Authorities Law relating to additional fees and credits for sewer connections, and lead a discussion about policies and procedures being developed to implement same.

## PUBLIC COMMENT

None.

## ADJOURNMENT

At approximately 7:30 PM on motion of Commissioner Gardiner, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.