

RESOLUTION AUTHORIZING MEETING MINUTES OF OCTOBER 15, 2020

MOTIONED BY: FRIEDRICH

SECONDED BY: KAPPOCK

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on October 15, 2020; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of October 15, 2020 for the record.

DATED: NOVEMBER 19, 2020

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT	ABSTAIN
Commissioner Soares	x			
Commissioner Kappock	x			
Commissioner Marotta	x			
Commissioner Gardiner	x			
Commissioner Friedrich	x			
Commissioner Sanchez			x	
Commissioner Velazquez	x			
Commissioner Roque	x			
Commissioner White				x

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON NOVEMBER 19, 2020.

SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

October 15, 2020

At approximately 6:35 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Friedrich, Gardiner, Roque, Velazquez and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that reports of staff and consultants may be heard since 5 Commissioners were present.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project; and H1-H5 Combined Sewer System Characterization and Drainage Planning for the Adams Street WWTP in Support of the LTCP.

At approximately 6:38 PM Commissioner Marotta joined the meeting by telephone.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Hudson Street Sewer Extension; New Jersey Transit Records Building; Collection System Characterization Study; West New York Leak Detection Program; W1234 CSO Solids and Floatables Facility; 2017 River Road Wastewater Treatment Plant Improvements; H-5 (Madison Avenue) Drainage Improvements; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

Hazen and Sawyer

Kevin Haney of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

Jacobs Operation & Maintenance

Donald R. Conger III of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 10.94 million gallons per day with 557,900 gallons of sludge removed. The monthly geometric mean for fecal coliform was 102 CFU with a 400 CFU administrative consent order limit; the maximum weekly average was 171 CFU with an 800 CFU administrative consent order limit. The 30-day average percent removal was 91% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 14 mg/L BOD and 8 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.76 million gallons per day with 334,600 gallons of sludge removed. The monthly geometric mean for fecal coliform was 10 CFU with a 200 CFU permit limit; the maximum weekly average was 36 CFU with a 400 CFU permit limit. The 30-day average removal was 88% CBOD and 84% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 24 mg/L CBOD and 23 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids/floatables facilities were online and operational. Customer concerns: 26 received in September; 360 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in September.

At approximately 6:54 PM Commissioner Soares joined the meeting by telephone.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 20-079 approving the minutes of the regular meeting of the Authority held on September 17, 2020.
2. Resolution No. 20-080 authorizing bill payments in the aggregate amount of \$2,413,109.87, consisting of \$1,308,374.35 from the operating fund; \$1,088,201.72 from the capital fund; \$0.00 in emergency expenditures; and \$16,533.80 in connection review fees.

3. Resolution No. 20-081 authorizing a miscellaneous repair contract in the amount of \$93,750 for 1 severely worn manhole casting in Hoboken; 5 collapsed catch basins in Union City, 5 severely worn manhole castings in Union City, 1 collapsed manhole in Union City; 4 collapsed catch basins in Weehawken, 1 severely worn manhole casting in Weehawken; 1 collapsed catch basin in West New York, 2 severely worn manhole castings in West New York, and 1 collapsed lateral in West New York.
4. Resolution No. 20-082 authorizing the award of a contract for the Green Infrastructure Project Contract 2 to JR Cruz, Corp., Aberdeen, New Jersey, which submitted the lowest responsible bid in the amount of \$222,150. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
5. Resolution No. 20-083 authorizing contract modification #01 with National Water Main, Kearny, New Jersey, for the Palisade Avenue Sewer Lateral Inspections Contract in the amount of \$4,059.29, increasing the final contract amount to \$369,391.79. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
6. Resolution No. 20-084 directing work to Mott MacDonald to provide Professional Engineering Services for the Adams Street Bar Screen Replacement Project in an amount not to exceed \$39,000. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
7. Resolution No. 20-085 approving the Annual Report of Audit for the FY ending January 31, 2020.
8. Resolution No. 20-086 authorizing the Audit Corrective Action Plan for the FY ending January 31, 2020. The Finance Committee has reviewed and recommends the approval of this resolution.
9. Resolution No. 20-087 revising the policy and procedures manual to comply with the Earned Sick Leave Law, in addition to other changes deemed appropriate. The Finance Committee has reviewed and recommends the approval of this resolution.
10. Resolution No. 20-088 amending Article IX of Resolution No. 19-104 adopted on January 16, 2020 in order to clarify the facility charge abatement for senior citizens and disabled customers.
11. Resolution No. 20-089 appropriating \$250,000 available in the FY 2020/2021 budget to provide for the Hudson Street Sewer Extension Project.

On motion of Commissioner Velazquez, seconded by Commissioner Gardiner, the consent agenda was adopted 7 - 0 - 0.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:01 PM on motion of Commissioner Gardiner, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.