

**RESOLUTION AUTHORIZING MEETING MINUTES OF DECEMBER 16, 2021**

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**MOTIONED BY:** Velazquez

**SECONDED BY:** Marotta

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on December 16, 2021; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

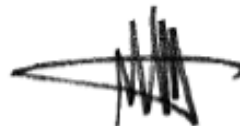
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of December 16, 2021 for the record.

**DATED: JANUARY 20, 2022**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner White	x		
Commissioner Assadourian			x

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS JANUARY 20, 2022.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**December 16, 2021**

At approximately 6:38 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Friedrich, Gardiner, Guzman, Marotta, Velazquez, White and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution No. 21-050 approving the minutes of the regular meeting of the Authority held on June 17, 2021.
2. Resolution No. 21-069 approving the minutes of the regular meeting of the Authority held on September 16, 2021.
3. Resolution No. 21-076 approving the minutes of the regular meeting of the Authority held on October 21, 2021.
4. Resolution No. 21-084 approving the minutes of the regular meeting of the Authority held on November 18, 2021.
5. Resolution No. 21-085 authorizing bill payments in the aggregate amount of \$4,324,313.03, consisting of \$2,891,905.91 from the operating fund; \$1,422,891.89 from the capital fund; \$0.00 in emergency expenditures; and \$9,515.23 in connection review fees.
6. Resolution No. 21-086 authorizing a miscellaneous repair contract in the amount of \$120,125 for 5 collapsed catch basins in Union City, 7 severely worn manhole castings in Union City; and 1 insertion valve installation in Hoboken.

7. Resolution No. 21-087 directing work to Hazen and Sawyer, Iselin, New Jersey, to provide Professional Engineering Services During Construction for the H6/H7 CSO LTCP Project - Phase II in an amount not to exceed \$657,357. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
8. Resolution No. 21-088 authorizing a budget modification with Jacobs, Denver, Colorado, for additional engineering services performed for out of scope items relating to the H6/H7 CSO LTCP Project in an amount not to exceed \$50,000. The Facilities Review Board has reviewed the budget modification and recommends the approval of this resolution.
9. Resolution No. 21-089 authorizing the award of a fair and open contract for engineering services to Mott MacDonald, Iselin, New Jersey, in an amount not to exceed \$175,000 commencing on February 1, 2022. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
10. Resolution No. 21-090 directing work to OMI/JACOBS, Denver, Colorado, to provide for Adams Street Administration Building Telephone System Upgrades in an amount not to exceed \$38,567.30. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
11. Resolution No. 21-091 undertaking the H6/H7 CSO LTCP Project - Phase II; the estimated costs thereof; and the issuance of bonds and projects notes in an amount not to exceed \$16,630,000 to finance the cost thereof.

On motion of Commissioner Marotta, seconded by Commissioner Guzman, the consent agenda was adopted 7 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### Jacobs Operation & Maintenance

Donald R. Conger III of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.04 million gallons per day with 643,300 gallons of sludge removed. The monthly average for fecal coliform was 77 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 140 CFU with a 400 CFU permit limit. The 30-day average percent removal was 93% BOD and 95% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 11 mg/L BOD and 7 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 6.88 million gallons per day with 270,900 gallons of sludge removed. The monthly average for fecal coliform was 10 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 27 CFU with a 400 CFU permit limit. The 30-day average removal was 89% CBOD and 86% TSS,

with an 85% permit requirement. The 30-day average effluent concentration as 20 mg/L CBOD and 25 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 11 received in November; 298 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in November.

### CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; and H6/H7 CSO LTCP Project - Phase 2.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; Highwood Avenue / Terrace Emergency Repair; Sterling Avenue Drainage Improvement; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

Mr. Wynn also commented that delay claims are anticipated as a result of supply chain issues.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

### NEW BUSINESS

None.

### CLOSED SESSION

Executive Director Wolff next requested that the Commissioners go into closed session to discuss personnel matters. Advising that official action may be considered upon the Commissioners' return.

At approximately 6:48 PM, on motion of Chairman Kappock, seconded by Commissioner Velazquez, it was unanimously resolved to go into closed session to discuss personnel matters.

At approximately 7:00 PM, on motion of Commissioner Velazquez, seconded by Chairman Marotta, it was unanimously resolved to return to open session.

#### ROLL CALL

Counsel Capizzi called the roll with Commissioners Friedrich, Gardiner, Guzman, Marotta, Velazquez, White and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

#### BUSINESS TO BE ACTED UPON

1. Executive Director Wolff next requested that the Commissioners consider Resolution No. 21-092 authorizing the position of Chief Operating Officer and assigning such title and oversight / management responsibilities to Linda Kish, who shall be compensated an additional \$5,000 annually effective February 1, 2022.

On motion of Commissioner Gardiner, seconded by Commissioner Kappock, Resolution No. 21-092 was adopted 7 - 0 - 0.

2. Executive Director Wolff next requested that the Commissioners consider Resolution No. 21-093 authorizing the position of Associate Authority Engineer and directing the Executive Director, in consultation with the Chairman, to negotiate the terms of employment for same with Donald R. Conger III.

On motion of Commissioner Velazquez, seconded by Commissioner Kappock, Resolution No. 21-093 was adopted 7 - 0 - 0.

#### PUBLIC COMMENT

Commissioner Gardiner thanked Commissioner Soares for his service to the Authority, wished Commissioner Soares well, and affirmed that he does not condone Commissioner Soares' behavior during the regular meeting of the Authority held on October 21, 2021.

#### ADJOURNMENT

At approximately 7:24 PM on motion of Commissioner Gardiner, seconded by Commissioner Friedrich, it was unanimously resolved to adjourn the meeting.