

**RESOLUTION AUTHORIZING MEETING MINUTES OF JANUARY 20, 2022**

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**MOTIONED BY:** Marotta

**SECONDED BY:** Assadourian

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on January 20, 2022; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.


**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of January 20, 2022 for the record.

**DATED: FEBRUARY 17, 2022**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez			x
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS FEBRUARY 17, 2022.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**January 20, 2022**

At approximately 6:37 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Velazquez, White and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

Executive Director Wolff advised and welcomed Commissioner Assadourian, who was appointed by the City of Hoboken to fill the unexpired term of Commissioner Soares, who resigned as of December 31, 2022.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows (Executive Director Wolff commented that going forward, consideration of the minutes of prior Authority meetings will be included on the consent agenda in accordance with Robert's Rules of Order):

1. Resolution No. 21-094 approving the minutes of the regular meeting of the Authority held on December 16, 2021.
2. Resolution No. 21-095 authorizing bill payments in the aggregate amount of \$5,750,276.83, consisting of \$2,729,139.86 from the operating fund; \$3,011,134.83 from the capital fund; \$0.00 in emergency expenditures; and \$4,313.63 in connection review fees.
3. Resolution No. 21-096 authorizing a miscellaneous repair contract in the amount of \$48,750 for 7 severely worn manhole castings in Union City, 4 collapsed catch basins in Union City, and 3 severely worn manhole castings in Weehawken.

4. Resolution No. 21-097 authorizing the award of a fair and open contract for Auditing services to Garbarini & Co., P.C. in an amount not to exceed \$42,000; and MSRB / EMMA filing services in an amount not to exceed \$5,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
5. Resolution No. 21-098 authorizing the award of a fair and open contract for Rate Consultant services to Amawalk Consulting Group LLC in an amount not to exceed \$75,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
6. Resolution No. 21-099 authorizing the award of a fair and open contract for Grant Management services to Grant Rite Management in an amount not to exceed \$260,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
7. Resolution No. 21-100 authorizing the award of a fair and open contract for Financial Advisor services to NW Financial Group, LLC in an amount not to exceed \$50,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
8. Resolution No. 21-101 authorizing the award of a fair and open contract for Bond Counsel services to JP Capizzi LLC in an amount not to exceed \$15,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
9. Resolution No. 21-102 authorizing the award of a fair and open contract for General Counsel services to JP Capizzi LLC in an amount not to exceed \$264,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
10. Resolution No. 21-103 authorizing the award of a fair and open contract for Special Counsel - Collections services to the Law Office of Michael Rubenstein, Esq. in an amount not to exceed \$105,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
11. Resolution No. 21-104 authorizing the award of a fair and open contract for IT Consultant services to Jacobs in an amount not to exceed \$100,000 for a period of one year commencing on February 1, 2022. The Finance Committee has reviewed and recommends the approval of this resolution.
12. Resolution No. 21-105 designating the following firms as eligible to provide On-Call Engineering services for a period of one year commencing on February 1, 2022, which firms shall be compensated in an amount to be determined during the solicitation and selection process: Hazen and Sawyer, Edison, NJ; Jacobs, Parsippany, NJ; Dewberry, Parsippany, NJ; AECOM, New

York, NY; and Michael Baker International, New York, NY. The prequalification of these firms was approved by the Facilities Review Board. The Facilities Review Board has reviewed and recommends the approval of this resolution.

13. Resolution No. 21-106 authorizing an amendment to the Authority Budget for the fiscal year beginning February 1, 2022 and ending January 31, 2023 by increasing the total appropriations from \$53,629,561 to \$53,842,061.
14. Resolution No. 21-107 authorizing an amendment to the Health Care Coverage Policy for employees by eliminating the 90-day waiting period.
15. Resolution No. 21-108 authorizing the Authority to enroll in the State of New Jersey Temporary Disability Plan Insurance Program.
16. Resolution No. 21-109 establishing User Charges and Facilities Charges (Wastewater Service Charges) needed to pay for operation and maintenance expenses associated with the Authority's wastewater treatment works and operation and maintenance of the Authority's sewer collection, transportation, solids control and disposal systems in the City of Hoboken, the City of Union City, Township of Weehawken and Town of West New York.

At approximately 6:50 PM, Commissioner Marotta joined the meeting via videoconference; 9 Commissioners were present.

On motion of Commissioner Velazquez, seconded by Commissioner Marotta, the consent agenda was adopted 8 - 0 - 1, with Commissioner Assadourian abstaining.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; Highwood Avenue / Terrace Emergency Repair; Sterling Avenue Drainage Improvement; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

Authority Engineer Pocci commented that the Mott MacDonald and Jacobs engineering team has identified the potential cause of recent performance issues with the PURAC system, and asked Mr. Wynn to further describe same. Mr. Wynn summarized that the team determined that snails settling in the flocculation chamber have been impeding performance of the PURAC system, and that the team is exploring ways to prevent same. The Commissioners and Mr. Wynn further discussed same.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; and H6/H7 CSO LTCP Project - Phase 2.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 11.58 million gallons per day with 632,800 gallons of sludge removed. The monthly average for fecal coliform was 109 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 467 CFU with a 400 CFU permit limit. The 30-day average percent removal was 90% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 17 mg/L BOD and 9 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 6.83 million gallons per day with 385,900 gallons of sludge removed. The monthly average for fecal coliform was 7 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 16 CFU with a 400 CFU permit limit. The 30-day average removal was 89% CBOD and 85% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 20 mg/L CBOD and 22 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 2 received in December; 82 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in December.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:13 PM on motion of Commissioner Gardiner, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.