

**RESOLUTION AUTHORIZING MEETING MINUTES OF MAY 19, 2022**

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**MOTIONED BY:** Velazquez

**SECONDED BY:** Gardiner

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on May 19, 2022; and

**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

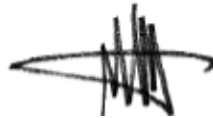
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of May 19, 2022 for the record.

**DATED: JUNE 16, 2022**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock			x
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi			x
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS JUNE 16, 2022.**




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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**May 19, 2022**

At approximately 6:35 PM Executive Director Wolff called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Velazquez and Zucconi participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

**COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS**

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. CFO Kish read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com).”

## BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-046 approving the approving the minutes of the regular meeting of the Authority held on April 21, 2022.
2. Resolution No. 22-047 authorizing bill payments in the aggregate amount of \$2,405,493.37, consisting of \$2,345,602.33 from the operating fund; \$50,235.39 from the capital fund; \$0.00 in emergency expenditures; and \$9,656.15 in connection review fees.
3. Resolution No. 22-048 authorizing a miscellaneous repair contract in the amount of \$110,750 for 1 collapsed catch basin in Union City, 2 collapsed catch basins in West New York, 1 open catch basin lateral joint in West New York, 2 severely worn manhole castings in Weehawken; and 17 collapsed catch basin in Weehawken.
4. Resolution No. 22-049 directing work to Dewberry, Bloomfield, New Jersey, to provide Professional Engineering Services During Construction for the 11th Street Combined Trunk Sewer Cleaning Project in an amount not to exceed \$149,182.60. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 22-050 directing work to AECOM, New York, New York, to provide Professional Engineering Services for the South Union City Drainage Study in an amount not to exceed \$296,098.31. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
6. Resolution No. 22-051 authorizing contract modification #01 with JMS Sanzari, Hackensack, New Jersey for Sterling Avenue Drainage Improvements in an amount not to exceed \$93,400. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
7. Resolution No. 22-052 approving a connection fee for the fiscal year beginning February 1, 2022 and ending January 31, 2023 in the amount of \$12,712 per service unit for Class A users, and \$2,880 per service unit for Class B users. The Facilities Review Board and the Finance Committee have reviewed the proposal and recommends the approval of this resolution.

At approximately 6:45 PM, Chairman Kappock joined the meeting; 8 Commissioners were present.

On motion of Commissioner Velazquez, seconded by Commissioner Guzman, the consent agenda was adopted 8 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; and H6/H7 CSO LTCP Project - Phase 2.

Mott MacDonald

Karen J. Kravazy, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; Highwood Avenue / Terrace Emergency Repair; Sterling Avenue Drainage Improvement; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; Palisade Avenue Improvements; and 2018 Green Infrastructure Project.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

AECOM

Paul Storella, P.E. of AECOM thanked the Commissioners for the opportunity to provide Professional Engineering Services During Construction for the South Union City Drainage Study.

Dewberry

Patrick Ronan, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.84 million gallons per day with 1,071,300 gallons of sludge removed. The monthly average for fecal coliform was 80 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 262 CFU with a 400 CFU permit limit. The 30-day average percent removal was 90 BOD and 95 TSS, with an 85% permit requirement. The 30-day average effluent concentration was 15 mg/L BOD and 8 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.48 million gallons per day with 427,000 gallons of sludge removed. The monthly average for fecal coliform was 7 CFU

with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 15 CFU with a 400 CFU permit limit. The 30-day average removal was 85% CBOD and 87% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 25 mg/L CBOD and 20 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 10 received in April; 63 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in April.

#### NEW BUSINESS

Executive Director Wolff advised that the Authority will hold a special meeting next Thursday, May 26, 2022 at 6:30 PM to discuss a few items which were not ready to be presented at this evening's meeting.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

At approximately 6:58 PM on motion of Chairman Kappock, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.