

**RESOLUTION AUTHORIZING MEETING MINUTES OF JUNE 16, 2022**

---

**MOTIONED BY:** Barrera

**SECONDED BY:** Guzman

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on June 16, 2022; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

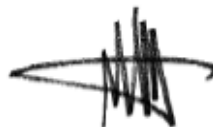
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of June 16, 2022 for the record.

**DATED: JULY 21, 2022**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez			x
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian			x

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS JULY 21, 2022.**



---

**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**June 16, 2022**

At approximately 6:40 PM Executive Director Wolff called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman and Velazquez participating via videoconference.

Counsel Capizzi advised that reports may be heard by the Authority since 5 Commissioners were present.

**COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS**

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Executive Director Wolff read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com).”

At approximately 6:43 PM, Commissioners Barrera and Marotta joined the meeting. Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

#### BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-055 approving the approving the minutes of the regular meeting of the Authority held on May 19, 2022.
2. Resolution 22-056 approving the approving the minutes of the special meeting of the Authority held on May 26, 2022.
3. Resolution No. 22-057 authorizing bill payments in the aggregate amount of \$1,717,604.14, consisting of \$1,413,823.88 from the operating fund; \$303,780.26 from the capital fund; \$0.00 in emergency expenditures; and \$0.00 in connection review fees.
4. Resolution No. 22-058 authorizing a miscellaneous repair contract in the amount of \$59,500 for 2 severely worn manhole castings in Hoboken, 1 rebuilt manhole in Hoboken, 5 severely worn manhole castings in Union City, 1 collapsed catch basin in Union City, 2 severely worn manhole castings in Weehawken, 1 collapsed catch basin lateral in Weehawken, and 3 severely worn manhole castings in West New York.
5. Resolution No. 22-059 authorizing a budget modification with JACOBS for the CSO LTCP Project - Hoboken Trunk Sewer Study in an amount not to exceed \$40,000. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
6. Resolution No. 22-060 authorizing the award of a contract to the Great Lakes Environmental Center as technical advisor to the New Jersey Harbor Dischargers Group in the amount of \$7,516.20.
7. Resolution No. 22-061 authorizing a sewer connection application #22010301; Bergen Turnpike and 38th Street, Union City, New Jersey.
8. Resolution No. 22-062 authorizing the disposal of surplus property through GovDeals in accordance with the terms and conditions of State Contract A-70967/T2581.
9. Resolution No. 22-063 designating a contact person pursuant to the New Jersey Conscientious Employee Protection Act.

10. Resolution No. 22-064 appropriating \$400,000 available in the FY 2022/2023 budget to fund the Madison Street Rehabilitation Project - Phase 01.
11. Resolution No. 22-065 determining to undertaking the Madison Street Rehabilitation Project - Phase 02; the estimated costs thereof; and the issuance of bonds and projects notes in an amount not to exceed \$5,200,000 to finance the cost thereof.
12. Resolution No. 22-066 determining to undertaking the Green Infrastructure Improvement Project - Phase 02; the estimated costs thereof; and the issuance of bonds and projects notes in an amount not to exceed \$600,000 to finance the cost thereof.
13. Resolution No. 22-067 amending and supplementing Resolution No. 22-044 adopted on April 21, 2022 to provide for additional professional services with Calcagni Kanefsky LLP as Special Legal Counsel.

On motion of Commissioner Velazquez, seconded by Commissioner Gardiner, the consent agenda was adopted 7 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; and Sterling Avenue Drainage Improvements.

### Mott MacDonald

Associate Authority Engineer Conger delivered Mott MacDonald's report on the following: Collection System Characterization Study; Highwood Avenue / Terrace Emergency Repair; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; Palisade Avenue Improvements; and 47th Street Sewer Replacement.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

## AECOM

Dan Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

## Dewberry

Authority Engineer Pocci delivered Dewberry's report on following: Park Avenue Siphon Access Chamber Project - Services During Construction.

## Jacobs Operation & Maintenance

Philip Reeve of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 13.51 million gallons per day with 747,600 gallons of sludge removed. The monthly average for fecal coliform was 50 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 160 CFU with a 400 CFU permit limit. The 30-day average percent removal was 92% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 13 mg/L BOD and 10 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.53 million gallons per day with 403,900 gallons of sludge removed. The monthly average for fecal coliform was 5 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 11 CFU with a 400 CFU permit limit. The 30-day average removal was 87% CBOD and 86% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 19 mg/L CBOD and 18 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 13 received in May; 76 received year to date.

## NEW BUSINESS

Commissioner Friedrich inquired as to any updates relating to the intruder at the Authority's facility. Executive Director Wolff advised that he recently spoke with a Lieutenant in the Hoboken Police Department who commented that there was nothing new to report. Associate Authority Engineer Conger advised that certain camera / security upgrades are near complete, and that Jacobs will be conducting a vulnerability assessment of the Authority's facility next week.

## PUBLIC COMMENT

None.

## ADJOURNMENT

At approximately 7:05 PM on motion of Commissioner Gardiner, seconded by Commissioner Assadourian, it was unanimously resolved to adjourn the meeting.