

RESOLUTION AUTHORIZING MEETING MINUTES OF AUGUST 18, 2022

MOTIONED BY: Velazquez**SECONDED BY:** Friedrich

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on August 18, 2022; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

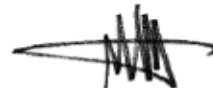
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of August 18, 2022 for the record.

DATED: SEPTEMBER 15, 2022

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT
Commissioner Kappock	x		
Commissioner Marotta			x
Commissioner Gardiner			x
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON SEPTEMBER 15, 2022.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

August 18, 2022

At approximately 6:38 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Velazquez, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-072 approving the minutes of the regular meeting of the Authority held on July 21, 2022.
2. Resolution No. 22-073 authorizing bill payments in the aggregate amount of \$4,567,172.97, consisting of \$3,487,141.80 from the operating fund; \$1,063,331.82 from the capital fund; \$0.00 in emergency expenditures; and \$16,699.35 in connection review fees.
3. Resolution No. 22-074 authorizing a miscellaneous repair contract in the amount of \$86,500 for 1 collapsed catch basin in Hoboken, 1 collapsed catch basin lateral in Hoboken, 1 collapsed manhole in Union City, 2 collapsed catch basins in Weehawken; 10 collapsed catch basins in West New York, and 4 severely worn manhole castings in West New York.
4. Resolution No. 22-075 authorizing contract modification #02 with En-Tech, Closter, New Jersey for the Palisade Avenue Sewer Cleaning and Lining Projects in an amount not to exceed \$36,300. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.

5. Resolution No. 22-076 amending the Sewer Use Procedures and Policies to ensure permit compliance, operational efficiencies and the protection of the Authority's capital investments in its treatment and collections systems. The Facilities Review Board has reviewed the Sewer Use Procedures and Policies and recommends the approval of this resolution.
6. Resolution No. 22-077 amending Appendix A of Resolution No. 21-074 adopted on October 21, 2021 authorizing the Sewer Backup Mitigation Program to provide for service charge credits up to \$10,000 for eligible customers.

On motion of Commissioner Velazquez, seconded by Commissioner Guzman, the consent agenda was adopted 7 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 10.61 million gallons per day with 546,700 gallons of sludge removed. The monthly average for fecal coliform was 21 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 58 CFU with a 400 CFU permit limit. The 30-day average percent removal was 94% BOD and 96% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 10 mg/L BOD and 6 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.17 million gallons per day with 388,500 gallons of sludge removed. The monthly average for fecal coliform was 15 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 25 CFU with a 400 CFU permit limit. The 30-day average removal was 89% CBOD and 89% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 19 mg/L CBOD and 18 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 24 received in July; 114 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in July.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: Adams Street WWTP Phase 3 - PURAC Upgrades SDC; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7

CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combines Sewer Improvements.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; 47th Street Sewer Replacement; Green Infrastructure, Contract 3; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

Dewberry

Patrick J. Ronan, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

AECOM

Eric Bodnar, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

NEW BUSINESS

Commissioner Velazquez advised that the State of New Jersey has opened a portal relating to sewer bill repayment assistance, and that he will forward literature to the Executive Director to distribute relating to same. Executive Director Wolff advised that customers may also go to the Authority website to obtain information about the Low-Income Household Water Assistance Program.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com.”

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:11 PM on motion of Commissioner Friedrich, seconded by Commissioner Velazquez, it was unanimously resolved to adjourn the meeting.