

RESOLUTION AUTHORIZING MEETING MINUTES OF SEPTEMBER 15, 2022

MOTIONED BY: Gardner**SECONDED BY:** Guzman

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on September 15, 2022; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

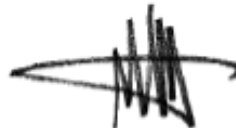
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of September 15, 2022 for the record.

DATED: OCTOBER 20, 2022

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSTAIN
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON OCTOBER 20, 2022.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

September 15, 2022

At approximately 6:30 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Guzman, Barrera, Velazquez and Zucconi via videoconference.

Counsel Capizzi advised that reports may be heard by the Authority since 6 Commissioners were present.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Counsel Capizzi next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com.”

REPORTS OF STAFF AND CONSULTANTS

Authority Engineer Pocci next requested that the Engineer reports be heard.

AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Dewberry

Rahul Parab, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combines Sewer Improvements.

At approximately 6:46 PM Chairman Kappock joined the meeting. Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

BUSINESS TO BE ACTED UPON

Authority Engineer Pocci next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-786 approving the approving the minutes of the regular meeting of the Authority held on August 18, 2022.
2. Resolution No. 22-079 authorizing bill payments in the aggregate amount of \$1,976,661.46, consisting of \$1,787,291.51 from the operating fund; \$181,634.66 from the capital fund; \$0.00 in emergency expenditures; and \$7,735.29 in connection review fees.
3. Resolution No. 22-080 authorizing a miscellaneous repair contract in the amount of \$74,375 for 2 collapsed catch basins in Hoboken, 1 open joint in lateral in Hoboken, 4 severely worn manhole castings in Hoboken, 2 collapsed

manholes in Union City, 1 skinhole in Union City, 1 collapsed mainline in Union City, 3 collapsed catch basins in Union city, and 1 severely worn manhole casting in Union City.

4. Resolution No. 22-081 authorizing the award of the Boulevard East Combined Sewer Improvements Project to Underground Utilities Corp., Linden, New Jersey, which submitted the lowest responsible bid in the amount of \$14,197,905. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
5. Resolution No. 22-082 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 31 through the NJ I-Bank.
6. Resolution No. 22-083 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 34 through the NJ I-Bank.
7. Resolution No. 22-084 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 36 through the NJ I-Bank.
8. Resolution No. 22-085 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 38 through the NJ I-Bank.
9. Resolution No. 22-086 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 01 through the NJ I-Bank.
10. Resolution No. 22-087 ratifying and reaffirming an emergency declaration on June 16, 2022.
11. Resolution No. 22-088 ratifying and reaffirming the sole source procurement of a utility crane truck.
12. Resolution No. 22-089 authorizing contract modification #03 with En-Tech, Closter, New Jersey for the Palisade Avenue Sewer Cleaning and Lining Projects in an amount not to exceed \$793.20. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
13. Resolution No. 22-090 designating a custodian of records pursuant to the New Jersey Open Public Records Act.
14. Resolution No. 22-091 authorizing the execution and delivery of a prototypical service agreement relating to the Authority's deferred compensation plan.
15. Resolution No. 22-092 authorizing contract modification 2022-05 with Operations Management International, Inc., Denver, Colorado, relating to the discontinuation communications services, such as webhosting, in the amount

of (\$34,156) given the Authority's recent addition of an in-house communications professional to be tasked with same.

On motion of Commissioner Velazquez, seconded by Commissioner Friedrich, the consent agenda was adopted 7 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Authority Engineer Pocci next requested that the Engineer reports continue to be heard.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Collection System Characterization Study; Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; 47th Street Sewer Replacement; Green Infrastructure, Contract 3; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 10.25 million gallons per day with 488,600 gallons of sludge removed. The monthly average for fecal coliform was 42 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 471 CFU with a 400 CFU permit limit. The 30-day average percent removal was 93% BOD and 95% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 11 mg/L BOD and 8 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.87 million gallons per day with 303,800 gallons of sludge removed. The monthly average for fecal coliform was 31 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 381 CFU with a 400 CFU permit limit. The 30-day average removal was 87% CBOD and 83% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 20 mg/L CBOD and 21 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 15 received in August; 129 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in August.

Authority Engineer Pocci asked Phil Reve to report on the status of the Ejector Pump Project. Mr. Reve advised that approximately 12 applicants have inquired about the program, of which about 6 completed applications have been submitted. To date, a few projects have been completed, and a few others are in progress.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:06 PM on motion of Commissioner Assadourian, seconded by Commissioner Guzman, it was unanimously resolved to adjourn the meeting.