

RESOLUTION AUTHORIZING MEETING MINUTES OF OCTOBER 20, 2022

MOTIONED BY: Assadourian

SECONDED BY: Friedrich

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on October 20, 2022; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

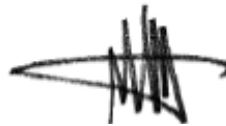
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of October 20, 2022 for the record.

DATED: NOVEMBER 17, 2022

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSTAIN
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON NOVEMBER 17, 2022.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

October 20, 2022

At approximately 6:33 PM Executive Director Wolff called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Marotta, Velazquez, and Zucconi via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

At approximately 6:40 PM, Chairman Kappock joined the meeting; 9 Commissioners were present.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-093 approving the approving the minutes of the regular meeting of the Authority held on September 15, 2022.
2. Resolution No. 22-094 authorizing bill payments in the aggregate amount of \$2,727,702.04, consisting of \$1,602,847.78 from the operating fund; \$1,119,942.65 from the capital fund; \$0.00 in emergency expenditures; and \$4,911.61 in connection review fees.
3. Resolution No. 22-095 authorizing a miscellaneous repair contract in the amount of \$102,250 for 5 collapsed catch basins in Hoboken, 2 severely worn manhole castings in Hoboken, 2 collapsed catch basins in Union City, 2 severely worn manhole castings in Union City, 1 open joint in catch basin lateral in Union City, 1 reset manhole casting in Weehawken, 1 severely worn manhole casting in Weehawken, 2 catch basin installations in West New York, and 1 collapsed catch basin in West New York.
4. Resolution No. 22-096 authorizing a budget modification #02 with Hazen and Sawyer, Iselin, New Jersey for services during construction for the H6/H7 CSO

LTCP Project in an amount not to exceed \$281,617. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

5. Resolution No. 22-097 authorizing contract modification #02 with JMS Sanzari, Hackensack, New Jersey for Sterling Avenue Drainage Improvements in an amount not to exceed \$43,946.68. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
6. Resolution No. 22-098 authorizing the award of the Madison Street Area Improvements Project to J. Fletcher Creamer & Son, Inc., Hackensack, New Jersey, which submitted the lowest responsible bid in the amount of \$574,750. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
7. Resolution No. 22-099 directing work to Mott MacDonald, Iselin, New Jersey to provide engineering services during construction for the Adams Street WWTP Outfall Pipe Sleeve Project in an amount not to exceed \$128,000. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

On motion of Commissioner Gardiner, seconded by Commissioner Guzman, the consent agenda was adopted 9 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combines Sewer Improvements.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; 2019 Collection System Improvements; West New York Leak Detection Program; 47th Street Sewer Replacement; Green Infrastructure, Contract 3; Adams Street Outfall Casing; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction.

AECOM

Eric Bodnar, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Dewberry

Patrick J. Ronan, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 11.33 million gallons per day with 522,200 gallons of sludge removed. The monthly average for fecal coliform was 12 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 47 CFU with a 400 CFU permit limit. The 30-day average percent removal was 94% BOD and 96% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 10 mg/L BOD and 6 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.01 million gallons per day with 339,600 gallons of sludge removed. The monthly average for fecal coliform was 19 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 161 CFU with a 400 CFU permit limit. The 30-day average removal was 90% CBOD and 89% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 15 mg/L CBOD and 15 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 11 received in September; 140 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in September.

NEW BUSINESS

None.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com.”

CFO Kish advised that to date approximately 20 customers have applied for such relief measures, of which the State has only approved 3 for assistance. CFO Kish also advised that the Authority has, in pertinent part, promoted the relief measures through the distribution of a flyer to all customers; the distribution of a second flyer just to tenants; and including a description of same in the message section of the quarterly bills.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 6:59 PM on motion of Commissioner Friedrich, seconded by Chairman Kappock, it was unanimously resolved to adjourn the meeting.