

RESOLUTION AUTHORIZING MEETING MINUTES OF DECEMBER 15, 2022

MOTIONED BY: Kappock**SECONDED BY:** Friedrich

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on December 15, 2022; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

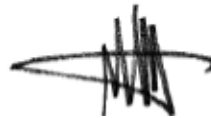
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of December 15, 2022 for the record.

DATED: JANUARY 19, 2023

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSTAIN
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON JANUARY 19, 2023.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

December 15, 2022

At approximately 6:33 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Barrera, Marotta, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

PUBLIC COMMENT

Isiah Cruz and Ana Martinez, residents of Union City, addressed the Commissioners about the cost of addressing flooding in their basements and requested that the Authority consider increasing the amount of the grant made available to customers under the Authority's Ejector Pump Program. Chairman Kappock advised that staff and the Commissioners will evaluate the request and thanked the individuals for their participation.

Commissioner Gardiner expressed concern as to how many customers will be able to participate in the Program if the amount of the grant made available thereunder is increased. Authority Engineer Pocci advised that staff will analyze the request and make a presentation of their findings to the Authority's Facilities Review Board in January.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

"Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com.”

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-109 approving the approving the minutes of the regular meeting of the Authority held on November 17, 2022.
2. Resolution No. 22-110 authorizing bill payments in the aggregate amount of \$1,936,708.43, consisting of \$1,657,904.08 from the operating fund; \$1,269,912.62 from the capital fund; \$0.00 in emergency expenditures; and \$8,891.73 in connection review fees.
3. Resolution No. 22-111 authorizing a miscellaneous repair contract in the amount of \$37,375 for 1 collapsed manhole in Hoboken, 5 severely worn manhole castings in Hoboken, 1 collapsed manhole in Union City, 8 severely worn manhole castings in West New York.
4. Resolution No. 22-112 directing work to Jacobs, Denver, Colorado, to provide Professional Engineering Services During Construction for the 5th Street Pump Station Flood Resilience Upgrade Project in an amount not to exceed \$597,200. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 22-113 authorizing the award of a fair and open contract for engineering services to Mott MacDonald, Iselin, New Jersey, in an amount not to exceed \$180,000 commencing on February 1, 2023. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

6. Resolution No. 22-114 amending Bond Resolution 21-044 adopted on May 20, 2021 in order to revise the estimated cost referred to therein.
7. Resolution No. 22-115 authorizing an application for a grant from the New Jersey Department of Community Affairs relating to the 5th Street Pump Station Flood Resilience Upgrade Project.
8. Resolution No. 22-116 authorizing the defeasance/redemption of certain maturities of the Authority's \$54,200,000 Gross Revenue Senior Lien Lease Certificates, Series 2021.
9. Resolution No. 22-117 approving the draft Authority Budget for the fiscal year beginning February 1, 2023 and ending January 31, 2024.
10. Resolution No. 22-118 approving the late submission of the Authority Budget for the fiscal year beginning February 1, 2023 and ending January 31, 2024.

On motion of Commissioner Marotta, seconded by Commissioner Friedrich, the consent agenda was adopted 7 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combined Sewer Improvements.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; 47th Street Sewer Replacement; Green Infrastructure, Contract 3; Adams Street Outfall Casing; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; and H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction.

Dewberry

Patrick J. Ronan, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

AECOM

Eric Bodnar, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.02 million gallons per day with 573,300 gallons of sludge removed. The monthly average for fecal coliform was 6 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 10 CFU with a 400 CFU permit limit. The 30-day average percent removal was 92% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 13 mg/L BOD and 10 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.64 million gallons per day with 298,200 gallons of sludge removed. The monthly average for fecal coliform was 4 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 15 CFU with a 400 CFU permit limit. The 30-day average removal was 90% CBOD and 89% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 15 mg/L CBOD and 15 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 13 received in November; 167 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in November.

CLOSED SESSION

Executive Director Wolff next requested that the Commissioners go into closed session to discuss personnel matters.

At approximately 7:31 PM, on motion of Commissioner Friedrich, seconded by Commissioner Marotta, it was unanimously resolved to go into closed session to discuss personnel matters.

At approximately 7:40 PM, on motion of Commissioner Friedrich, seconded by Commissioner Gardiner, it was unanimously resolved to return to open session.

ROLL CALL

Counsel Capizzi advised that the Commissioners were in open session, and called the roll with Commissioners Assadourian, Friedrich, Gardiner, Barrera, Marotta, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider Resolution No. 22-119, authorizing a 5-year extension of the employment agreement with CFO / COO Kish.

On motion of Commissioner Friedrich, seconded by Commissioner Marotta, Resolution No. 22-119 was adopted 7 - 0 - 0.

NEW BUSINESS

None.

ADJOURNMENT

At approximately 7:43 PM on motion of Commissioner Friedrich, seconded by Commissioner Marotta, it was unanimously resolved to adjourn the meeting.