

**RESOLUTION AUTHORIZING MEETING MINUTES OF JANUARY 19, 2023**

---

**MOTIONED BY:** Assadourian**SECONDED BY:** Velazquez

**WHEREAS**, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, a regular meeting of the Authority was held on January 19, 2023; and

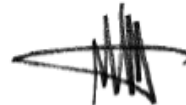
**WHEREAS**, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of January 19, 2023 for the record.

**DATED: FEBRUARY 16, 2023****RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman			x
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON FEBRUARY 16, 2023.**




---

**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**January 19, 2023**

At approximately 6:36 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Marotta, Velazquez, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 9 Commissioners were present.

**COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS**

Authority Engineer Pocci next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest

for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com).”

## PUBLIC COMMENT

Chairman Kappock next recognized West New York Mayor Gabriel Rodriguez, who thanked the Authority for proposing an amendment to the Authority Budget for the fiscal year ending January 31, 2024 in order to not require an increase in the user rate service charge, and the Commissioners’ consideration of same. Chairman Kappock thanked the Mayor for his comments, and expressed that he too was pleased that the Authority was able to find a way to not propose an increase.

## BUSINESS TO BE ACTED UPON

Authority Engineer Pocci next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 22-120 approving the approving the minutes of the regular meeting of the Authority held on December 15, 2022.
2. Resolution No. 22-121 authorizing bill payments in the aggregate amount of \$3,559,453.51, consisting of \$3,150,338.33 from the operating fund; \$403,928.86 from the capital fund; \$0.00 in emergency expenditures; and \$5,186.32 in connection review fees.
3. Resolution No. 22-122 authorizing a miscellaneous repair contract in the amount of \$63,875 for 1 collapsed catch basin in Hoboken, 9 severely worn manhole castings in Hoboken, 1 collapsed catch basin in Union City, 1 severely worn manhole casting in Union City, 1 severely worn manhole casting in Weehawken, 2 collapsed catch basins in West New York, and 5 severely worn manhole castings in West New York.
4. Resolution No. 22-123 directing work to Dewberry, Parsippany, New Jersey, to provide Professional Engineering Services During Construction for the Madison Street Area Infrastructure Improvements Project - Phase 1 & 2 in an amount not to exceed \$594,101.68. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 22-124 authorizing the award of the Green Infrastructure Project - Contract 3 to Colonnelli Brothers, Hackensack, New Jersey, which submitted the lowest responsible bid in the amount of \$573,920. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
6. Resolution No. 22-125 authorizing contract modification 2022-07 with Operations Management International, Inc., Denver, Colorado for out of scope

work in an amount not to exceed \$191,528.75. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.

7. Resolution No. 22-126 authorizing contract modification 2022-08 with Operations Management International, Inc., Denver, Colorado for the purchase and installation of 2 new pumps at the Port Imperial Pump Stations #2 and #3, for a total of 4 new pumps, in an aggregate amount not to exceed \$250,000. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
8. Resolution No. 22-127 designating the following firms as eligible to provide On-Call Engineering services for a period of one year commencing on February 1, 2023, which firms shall be compensated in an amount to be determined during the solicitation and selection process: Hazen and Sawyer, Edison, New Jersey; Jacobs, Morristown, New Jersey; Dewberry, Parsippany, New Jersey; AECOM, New York, New York; Kleinfelder, Princeton, New Jersey; and Entech Engineering, Iselin, New Jersey. The prequalification of these firms was approved by the Facilities Review Board. The Facilities Review Board has reviewed and recommends the approval of this resolution.
9. Resolution No. 22-129 authorizing a 1-year extension of the employment agreement with Authority Engineer Pocci.
10. Resolution No. 22-130 authorizing a 2-year extension of the employment agreement with Executive Director Wolff.

On motion of Commissioner Gardiner, seconded by Commissioner Marotta, the consent agenda was adopted 9 - 0 - 0.

Authority Engineer Pocci next requested that the Commissioners consider Resolution No. 22-128 authorizing an amendment to the Authority Budget for the fiscal year beginning February 1, 2023 and ending January 31, 2024 by reducing the total anticipated revenues from \$56,664,000 to \$55,624,000.

COO / CFO Kish advised that the Authority was able to propose the budget amendment given unanticipated funds / principal forgiveness which recently became available from the State.

Commissioner Gardiner commented that a 0% increase in the budget is fiscally irresponsible given the CPI being 6.5%

Commissioner Barrera thanked the Authority for being able to amend the budget in order to not require a increase in the user fee this year.

On motion of Commissioner Velazquez, seconded by Commissioner Guzman, Resolution No. 22-128 was adopted 8 - 1 - 0, with Commissioner Gardiner voting in the negative.

## REPORTS OF STAFF AND CONSULTANTS

Authority Engineer Pocci next requested that the Engineer reports be heard.

### CH2M

Christina Lehr, P.E. of CH2M reported on the following: 1) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combined Sewer Improvements.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; 47th Street Sewer Replacement; Green Infrastructure, Contract 3; Adams Street Outfall Casing; and Madison Street Improvements.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on the following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; and H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction.

### Dewberry

Patrick J. Ronan, P.E. of Dewberry reported on the following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

### AECOM

Don Walker, P.E. of AECOM reported on the following: South Union City Drainage Study - Engineering Services.

### Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 14.04 million gallons per day with 700,000 gallons of sludge removed. The monthly average for fecal coliform was 5 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 18 CFU with a 400 CFU permit limit. The 30-day average percent removal was 93% BOD and 95% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 10 mg/L BOD and 6 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.71 million gallons per day with 314,100 gallons of sludge removed. The monthly average for fecal coliform was 3 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 15 CFU with a 400 CFU permit limit. The 30-day average removal was 87% CBOD and 87% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 17 mg/L CBOD and 18 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 8 received in December; 55 received year to date.

Sandy Recovery and Mitigation Projects progress report detailing completed / ongoing activities performed for the Authority in December.

## CLOSED SESSION

Authority Engineer Pocci next requested that the Commissioners go into closed session to discuss potential litigation matters.

At approximately 7:04 PM, on motion of Commissioner Friedrich, seconded by Commissioner Marotta, it was unanimously resolved to go into closed session to discuss potential litigation matters.

At approximately 7:20 PM, on motion of Commissioner Assadourian, seconded by Commissioner Gardiner, it was unanimously resolved to return to open session.

## ROLL CALL

Counsel Capizzi advised that the Commissioners were in open session, and called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Marotta, Velazquez, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 9 Commissioners were present.

## NEW BUSINESS

None.

## PUBLIC COMMENT

Ana Martinez of Union City, addressed the Commissioners inquiring into the status of her request that the Authority consider increasing the amount of the grant made available to customers under the Authority's Ejector Pump Program. Authority Engineer Pocci advised that an engineering evaluation was prepared which the Commissioners are referring back to the Facilities Review Board. Chairman Kappock advised that the

Authority hopes to have an answer by next month's Authority meeting. Ms. Martinez thanked the Commissioners for the update.

#### ADJOURNMENT

At approximately 7:23 PM on motion of Commissioner Friedrich, seconded by Commissioner Marotta, it was unanimously resolved to adjourn the meeting.