

**RESOLUTION AUTHORIZING MEETING MINUTES OF MARCH 16, 2023**

---

**MOTIONED BY:** Velazquez

**SECONDED BY:** Guzman

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on March 16, 2023; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

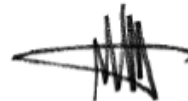
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of March 16, 2023 for the record.

**DATED: APRIL 20, 2023**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner			x
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON APRIL 20, 2023.**



---

**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**March 16, 2023**

At approximately 6:33 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Guzman, Barrera, Marotta, Velazquez and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 23-036 approving the approving the minutes of the regular meeting of the Authority held on February 16, 2023.
2. Resolution No. 23-037 authorizing bill payments in the aggregate amount of \$3,483,783.94, consisting of \$1,967,933.89 from the operating fund; \$1,508,649.84 from the capital fund; \$0.00 in emergency expenditures; and \$7,200.21 in connection review fees.
3. Resolution No. 23-038 authorizing a miscellaneous repair contract in the amount of \$65,875 for 2 severely worn manhole castings in Hoboken, 8 collapsed catch basins in Union City, and 7 severely worn manhole castings in Union City.
4. Resolution No. 23-039 authorizing budget modification #01 with AECOM for the South Union City Drainage Study Project in an amount not to exceed \$17,571.00. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
5. Resolution No. 23-040 authorizing the award of the 29th Street Area Combined Sewer Improvements Project to Colonnelli Brothers, Hackensack, New Jersey,

which submitted the lowest bid in an amount not to exceed \$413,515.00. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.

6. Resolution No. 23-041 directing work to Mott MacDonald, Iselin, New Jersey, to provide Professional Engineering Services During Construction for the 29th Street Area Combined Sewer Improvements Project in an amount not to exceed \$22,500.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
7. Resolution No. 23-042 authorizing the award of the Combined Sewer Repairs 35th Street Union City Project to National Watermain Cleaning, Kearny, New Jersey, which submitted the lowest bid in an amount not to exceed \$16,800.00. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
8. Resolution No. 23-043 authorizing the award of the Combined Sewer Repairs 27th Street Union City Project to Colonnelli Brothers, Hackensack, New Jersey, which submitted the lowest bid in an amount not to exceed \$39,500.00. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
9. Resolution No. 23-044 directing work to Mott MacDonald, Iselin, New Jersey, to provide Professional Engineering Services During Construction for the 35th Street Area Combined Sewer Improvements Project and the 27th Street Area Combined Sewer Improvements Project in an amount not to exceed \$4,000.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
10. Resolution No. 23-045 authorizing contract modification #02 with Colonnelli Brothers, Hackensack, New Jersey for the Park Avenue Siphon Chamber Project in an amount not to exceed \$87,599.93. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
11. Resolution No. 23-046 authorizing contract modification #01 with Operations Management International, Inc., Denver, Colorado related to the Adams Street Plant Operations in an amount not to exceed \$297,175.77. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
12. Resolution No. 23-047 authorizing budget modification #01 with Mott MacDonald, Iselin, New Jersey for the Madison Street Infrastructure Improvements Project in an amount not to exceed \$54,750.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
13. Resolution No. 22-048 authorizing dewatering permit application #23020302; Park Willow Properties / Block 134 Remediation, Hoboken, New Jersey
14. Resolution No. 22-049 approving the Annual Audit for the fiscal year ending January 31, 2022 and the Authority's certification of same.

15. Resolution No. 22-050 approving the Audit Corrective Action Plan for the fiscal year ending January 31, 2022.
16. Resolution No. 22-051 authorizing a 5-year employment agreement with Mr. Omar Vicioso as Communications Manager, Special Projects Manager, Custodian of Records, Director of Community Outreach, and Chief of Staff / Office of the Executive Director.

Executive Director Wolff further discussed the audit comment relating to increasing receivable as a result of two municipalities not including the NHSA liens in their tax sales. Executive Director Wolff advised that progress has been made in addressing this issue through ongoing discussions with the two municipalities and the efforts of the NHSA's Special Counsel - Collections.

Executive Director Wolff also further discussed the various tasks that Mr. Vicioso is responsible for, including community outreach relating to the NHSA's Long Term Control Plan as required by the State.

On motion of Commissioner Friedrich, seconded by Commissioner Assadourian, the consent agenda was adopted 7 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resilience Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combined Sewer Improvements.

### Mott MacDonald

Karen J. Kravazy, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; 47th Street Sewer Replacement; Port Imperial Pump Station No. 3; Adams Street Outfall Casing; and Madison Street Improvements.

### Dewberry

Todd Yanoff, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; and H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction.

### AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

### Kleinfelder

Felipe S. Contreras, P.E. of Kleinfelder reported on following: Collection System Improvements Project - Contract 1.

### EnTech

George Sholy, P.E. of EnTech reported on following: Green Infrastructure Improvements - Contract 3.

### Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 11.63 million gallons per day with 670,600 gallons of sludge removed. The monthly average for fecal coliform was 10 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 73 CFU with a 400 CFU permit limit. The 30-day average percent removal was 90% BOD and 93% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 18 mg/L BOD and 11 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.14 million gallons per day with 379,900 gallons of sludge removed. The monthly average for fecal coliform was 5 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 14 CFU with a 400 CFU permit limit. The 30-day average removal was 83% CBOD and 85% TSS, with an 85% permit requirement. The 30-day average effluent concentration as 28 mg/L CBOD and 19 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 10 received in February; 36 received year to date.

## COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18 month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The Low-Income Household Water Assistance Program is available to provide financial assistance to low-income households to reduce the balance on their residential sewer bill. LIHWAP will provide benefits directly to NHSA on behalf of residential customers. Customers can apply by visiting the NJ Department of Community Affairs website or by calling 1 (800) 510-3102.

Residential customers can also avail themselves of an installment plan for any outstanding sewer balances which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, the residential customer must make timely payments on all current sewer charges.

Public Law 2021, c. 317, which was approved on December 21, 2021, prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022, until after March 15, 2022.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com).”

## NEW BUSINESS

None.

## PUBLIC COMMENT

None.

## ADJOURNMENT

At approximately 7:07 PM on motion of Commissioner Friedrich, seconded by Commissioner Assadourian, it was unanimously resolved to adjourn the meeting.