

RESOLUTION AUTHORIZING MEETING MINUTES OF JUNE 15, 2023

MOTIONED BY: Marotta

SECONDED BY: Friedrich

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on June 15, 2023; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

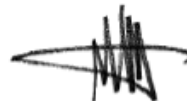
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of June 15, 2023 for the record.

DATED: JULY 20, 2023

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner			x
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi			x
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON JULY 20, 2023.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

June 15, 2023

At approximately 6:41 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Guzman, Marotta, and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that a quorum was reached with 5 Commissioners present.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resilience Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; H6/H7 CSO LTCP Project - Phase 1; H6/H7 CSO LTCP Project - Phase 2; Sterling Avenue Drainage Improvements; and Boulevard East Combined Sewer Improvements.

Mott MacDonald

Karen J. Kravazy, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; 47th Street Sewer Replacement; Port Imperial Pump Station No. 3; Adams Street Outfall Casing; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; and H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction.

Dewberry

Jerry Amoah, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Kleinfelder

Felipe S. Contreras, P.E. of Kleinfelder reported on following: Collection System Improvements Project - Contract 1.

EnTech

Suzan Sharifan, P.E. of EnTech reported on following: Green Infrastructure Improvements - Contract 3.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.78 million gallons per day with 691,600 gallons of sludge removed. The monthly average for fecal coliform was 11 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 75 CFU with a 400 CFU permit limit. The 30-day average percent removal was 92% BOD and 96% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 13 mg/L BOD and 7 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.10 million gallons per day with 545,300 gallons of sludge removed. The monthly average for fecal coliform was 21 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 6 CFU with a 400 CFU permit limit. The 30-day average removal was 93% CBOD and 95% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 15 mg/L CBOD and 10 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 18 received in May; 79 received year to date.

At approximately 7:00 PM, Commissioners Gardiner, Velazquez and Zucconi joined the meeting; 8 Commissioners were present.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 23-068 approving the approving the minutes of the regular meeting of the Authority held on May 18, 2023.
2. Resolution No. 23-069 authorizing bill payments in the aggregate amount of \$2,292,517.38, consisting of \$1,669,864.52 from the operating fund; \$618,353.55 from the capital fund; \$0.00 in emergency expenditures; and \$-4,299.31 in connection review fees.
3. Resolution No. 23-070 authorizing a miscellaneous repair contract in the amount of \$64,375 for 1 sinkhole repair in Hoboken, 5 collapsed catch basins in Union City, 3 severely worn manhole castings in Union City, 4 collapsed catch basins in Weehawken, and 1 severely worn manhole casting in Weehawken.
4. Resolution No. 23-071 authorizing the award of the Port imperial Pump Station No. 3 Rehabilitation Project to Scafar Contracting, Cedar Knolls, New Jersey, which submitted the lowest bid in an amount not to exceed \$524,500.00. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
5. Resolution No. 23-072 directing work to Mott MacDonald, Iselin, New Jersey, to provide Professional Engineering Services During Construction for the Port Imperial Pump Station No. 3 Rehabilitation Project in an amount not to exceed \$31,000.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
6. Resolution No. 23-073 authorizing contract modification #02 with J. Fletcher Creamer and Son, Inc., Hackensack, New Jersey for the H6/H7 CSO LTCP Project - Phase I for a credit in the amount of \$225,571.52. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
7. Resolution No. 23-074 authorizing contract modification #01 with EnTech Engineering, Iselin, New Jersey for Professional Engineering Services During Construction for the Green Infrastructure Contract 3 Project in an amount not to exceed \$13,650.24. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
8. Resolution No. 23-075 authorizing contract modification 2023-02 with Operations Management International, Inc., Denver, Colorado for additional compensation related to the Adams Street Plant Operations in an amount not to exceed \$117,655.26. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
9. Resolution No. 23-076 directing work to Hazen and Sawyer, Iselin, New Jersey, to provide Professional Engineering Services for Feasibility Study and

Basis of Design Services for the LTCP Hoboken Grand Street Interceptor and Pump Station Project in an amount not to exceed \$849,894.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

10. Resolution No. 23-077 directing work to Mott MacDonald, Iselin, New Jersey, to provide Surveying Services for the LTCP Hoboken Grand Street Interceptor and Pump Station Project in an amount not to exceed \$43,500.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
11. Resolution No. 23-078 authorizing the temporary position of Special Advisor to the Executive Director of the Authority and assigning such title and responsibilities to Fredric J. Pocci, effective as of July 1, 2023.
12. Resolution No. 23-079 authorizing an employment agreement with Donald R. Conger III as Authority Engineer, effective as of July 1, 2023.

On motion of Commissioner Marotta, seconded by Commissioner Friedrich, the consent agenda was adopted 8 - 0 - 0.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to waterassistance.nj.gov or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their

arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com, or to contact one of our customer service representatives at (201) 963-6043.”

NEW BUSINESS

Executive Director Wolff advised that the Authority was complimented during the opening of the new Resiliency Park in Hoboken, and complimented the engineering group for a job well done.

Executive Director Wolff also advised that the Authority received a 12-person delegation of engineers from Diego South Korea, and continues to coordinate with this group to gain shared knowledge in the treatment of wastewater, in part by agreeing to establish a 4-6 week exchange program for entry-level engineer / operators.

Executive Director Wolff further advised of various improvements made to the Authority’s website.

Authority Engineer Pocci congratulated Associate Authority Engineer Conger on being selected as the next Authority Engineer.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:15 PM on motion of Chairman Kappock, seconded by Commissioner Marotta, it was unanimously resolved to adjourn the meeting.