

**RESOLUTION AUTHORIZING MEETING MINUTES OF JULY 20, 2023**

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**MOTIONED BY:** Friedrich

**SECONDED BY:** Guzman

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on July 20, 2023; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.


**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of July 20, 2023 for the record.

**DATED: AUGUST 17, 2023**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez			x
Commissioner Barrera			x
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON AUGUST 17, 2023.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**July 20, 2023**

At approximately 6:30 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Guzman, Barrera, Marotta, Velazquez and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

**BUSINESS TO BE ACTED UPON**

Authority Engineer Conger next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 23-080 approving the approving the minutes of the regular meeting of the Authority held on June 15, 2023.
2. Resolution No. 23-081 authorizing bill payments in the aggregate amount of \$7,319,029.22, consisting of \$6,166,875.94 from the operating fund; \$1,146,312.07 from the capital fund; \$0.00 in emergency expenditures; and \$5,841.21 in connection review fees.
3. Resolution No. 23-082 authorizing a miscellaneous repair contract in the amount of \$50,250 for 13 severely worn manhole castings in Hoboken, 2 collapsed catch basins in Union City, and 1 severely worn manhole casting in Weehawken.

On motion of Commissioner Marotta, seconded by Commissioner Friedrich, the consent agenda was adopted 7 - 0 - 0.

**REPORTS OF STAFF AND CONSULTANTS**

Authority Engineer Conger next requested that the Engineer reports be heard.

## CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resilience Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Sterling Avenue Drainage Improvements; and Boulevard East Combined Sewer Improvements.

## Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; 47th Street Sewer Replacement; Port Imperial Pump Station No. 3; and Madison Street Improvements.

## Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

## Dewberry

Jerry Amoah, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project - Services During Construction; and 11th Avenue Sewer Cleaning & Chambers Project.

## AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

## EnTech

George Sholy, P.E. of EnTech reported on following: Green Infrastructure Improvements - Contract 3.

## Kleinfelder

Felipe S. Contreras, P.E. of Kleinfelder reported on following: Collection System Improvements Project - Contract 1.

## Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 10.87 million gallons per day with 681,800 gallons of sludge removed. The monthly average for fecal coliform was 7 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 21 CFU with a 400 CFU permit limit. The 30-day average percent removal was 93% BOD

and 96% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 11 mg/L BOD and 6 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.78 million gallons per day with 374,000 gallons of sludge removed. The monthly average for fecal coliform was 6 CFU with a 200 CFU permit limit; the maximum weekly average for fecal coliform was 36 CFU with a 400 CFU permit limit. The 30-day average removal was 92% CBOD and 92% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 15 mg/L CBOD and 11 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 21 received in June; 100 received year to date.

## NEW BUSINESS

Communications Director Vicioso advised the Commissioners of various media coverage the Authority had received, including being featured in a recent episode of the HBO program “How To” and in an article published in The New Yorker about same.

## COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Authority Engineer Conger next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. CFO Kish read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their

arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHTSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com), or to contact one of our customer service representatives at (201) 963-6043.”

#### CLOSED SESSION

None.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

At approximately 6:53 PM on motion of Commissioner Marotta, seconded by Commissioner Assadourian, it was unanimously resolved to adjourn the meeting.