

**RESOLUTION AUTHORIZING MEETING MINUTES OF SEPTEMBER 21, 2023**

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**MOTIONED BY:** Friedrich

**SECONDED BY:** Gardiner

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a regular meeting of the Authority was held on September 21, 2023; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

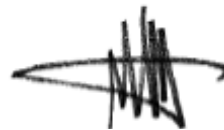
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of September 21, 2023 for the record.

**DATED: OCTOBER 19, 2023**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Kappock	x		
Commissioner Marotta			x
Commissioner Gardiner	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi			x
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON OCTOBER 19, 2023.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**September 21, 2023**

At approximately 6:31 PM Executive Director Wolff called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Marotta, Velazquez and Zucconi participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

**COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS**

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com), or to contact one of our customer service representatives at (201) 963-6043.”

## BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 23-099 approving the approving the minutes of the regular meeting of the Authority held on August 17, 2023.
2. Resolution No. 23-100 authorizing bill payments in the aggregate amount of \$4,575,390.30, consisting of \$1,282,841.45 from the operating fund; \$3,286,173.02 from the capital fund; \$0.00 in emergency expenditures; and \$6,375.83 in connection review fees.
3. Resolution No. 23-101 authorizing a miscellaneous repair contract in the amount of \$67,375 for 1 collapsed catch basin in Hoboken, 1 open joint mainline in Hoboken, 11 severely worn manhole castings in Hoboken; 1 severely won manhole casting in Union City, 1 collapsed catch basin lateral in Union City, 1 sinkhole repair in Union City; and 1 severely worn manhole casting in Weehawken.
4. Resolution No. 23-102 directing work to Jacobs, Denver, Colorado, to provide Professional Engineering Services During Construction for the LTCP Adams Street WWTP Outfall Project in an amount not to exceed \$748,600.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 23-103 authorizing the award of the 37th and 55th Street Combined Sewer Repair Project to Montana Construction, Lodi, New Jersey, which submitted the lowest bid in an amount not to exceed \$289,111.00. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
6. Resolution No. 23-104 directing work to Kleinfelder, Princeton, New Jersey, to provide Professional Engineering Services During Construction for the 37th and 55th Street Combined Sewer Repair Project in an amount not to exceed \$78,620.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

7. Resolution No. 23-105 authorizing the award of the Park Avenue Brick Sewer Repair and Lining Project to National Water Main, Kearny, New Jersey, which submitted the lowest bid in an amount not to exceed \$188,204.78. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
8. Resolution No. 23-106 directing work to Dewberry, Parsippany, New Jersey, to provide Professional Engineering Services During Construction for the Park Avenue Brick Sewer Repair and Lining Project in an amount not to exceed \$58,017.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
9. Resolution No. 23-107 directing work to Jacobs, Denver, Colorado, to provide Professional Engineering Services During Construction for the H6/H7 CSO LTCP Project - Phase 3 in an amount not to exceed \$2,295,300.00. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
10. Resolution No. 23-108 authorizing contract modification #02 with National Water Main, Kearny, New Jersey for the 11th Street Combined Trunk Sewer Cleaning Project in a credit amount of \$162,599.87. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
11. Resolution No. 23-109 authorizing contract modification #01 with Colonnelli Brothers, Hackensack, New Jersey for the 29th Street Area Combined Sewer Improvements Project in a credit of \$2,624.00. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
12. Resolution No. 23-110 authorizing contract modification 2023-04 with OMI/JACOBS, Denver, Colorado for the 18th Street Pump Station Controls Upgrade in an amount not to exceed \$156,032.77. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
13. Resolution No. 23-111 authorizing contract modification 2024-05 with OMI/JACOBS, Denver, Colorado for the Adams Street WWTP in an amount not to exceed \$217,965.46. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
14. Resolution No. 23-112 authorizing sewer connection application #23032001; Middle School, 36th, 37th and 38th Streets, Union City, New Jersey.
15. Resolution No. 23-113 authorizing sewer connection application #23060901; 1525 Harbor Boulevard, Weehawken, New Jersey.
16. Resolution No. 23-114 authorizing the execution and delivery of various agreements relating to the permanent financing of Project 33 through the NJ I-Bank.

17. Resolution No. 23-115 authorizing the award of the H6/H7 CSO LTCP Project - Phase 3 to Underground Utilities, Somerset, New Jersey, which submitted the lowest bid in an amount not to exceed \$48,909,451.00.

On motion of Commissioner Friedrich, seconded by Commissioner Marotta, the consent agenda was adopted 8 - 0 - 0.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Ken Bienkowski, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resilience Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; and Boulevard East Combined Sewer Improvements.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; Port Imperial Pump Station No. 3; and Madison Street Improvements.

### Hazen and Sawyer

William Gettings, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

### Dewberry

Adam Remick, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project; 11th Avenue Sewer Cleaning & Chambers Project; and Madison Street Area infrastructure Improvement Project - Phase 1.

### AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Kleinfelder

Felipe S. Contreras, P.E. of Kleinfelder reported on following: Collection System Improvements Project - Contract 1.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 12.54 million gallons per day with 520,800 gallons of sludge removed. The maximum weekly average for fecal coliform was 27 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 9 CFU with a 200 CFU permit limit. The 30-day average percent removal was 93% BOD and 97% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 10 mg/L BOD and 5 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.54 million gallons per day with 357,000 gallons of sludge removed. The maximum weekly average for fecal coliform was 22 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 10 CFU with a 200 CFU permit limit. The 30-day average removal was 86% CBOD and 87% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 23 mg/L CBOD and 20 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 17 received in August; 129 received year to date.

NEW BUSINESS

Executive Director Wolff advised the Commissioners of a proposed financing that the Authority was exploring with its finance professionals which would realize interest cost savings for the Authority.

CLOSED SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:07 PM on motion of Commissioner Friedrich, seconded by Commissioner Gardiner, it was unanimously resolved to adjourn the meeting.