

RESOLUTION AUTHORIZING MEETING MINUTES OF OCTOBER 19, 2023

MOTIONED BY: Guzman**SECONDED BY:** Friedrich

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on October 19, 2023; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

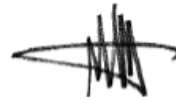
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of October 19, 2023 for the record.

DATED: NOVEMBER 16, 2023

RECORD OF COMMISSIONERS' VOTE

| | YES | NO | ABSENT |
|--------------------------|------------|-----------|---------------|
| Commissioner Kappock | x | | |
| Commissioner Marotta | | | x |
| Commissioner Gardiner | x | | |
| Commissioner Friedrich | x | | |
| Commissioner Guzman | x | | |
| Commissioner Velazquez | x | | |
| Commissioner Barrera | x | | |
| Commissioner Zucconi | x | | |
| Commissioner Assadourian | | | x |

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON NOVEMBER 16, 2023.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

October 19, 2023

At approximately 6:40 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Velazquez and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Authority Engineer Conger next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to waterassistance.nj.gov or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com, or to contact one of our customer service representatives at (201) 963-6043.”

BUSINESS TO BE ACTED UPON

Authority Engineer Conger next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 23-116 approving the approving the minutes of the regular meeting of the Authority held on September 21, 2023.
2. Resolution No. 23-117 authorizing bill payments in the aggregate amount of \$8,932,266.02, consisting of \$5,514,361.88 from the operating fund; \$3,409,457.00 from the capital fund; \$0.00 in emergency expenditures; and \$8,447.14 in connection review fees.
3. Resolution No. 23-118 authorizing a miscellaneous repair contract in the amount of \$80,875 for 2 collapsed catch basins in Hoboken, 9 severely worn manhole castings in Hoboken; 1 collapsed catch basin in Union City, 1 collapsed catch basin lateral in Union City; 1 collapsed catch basin in Weehawken; and 2 collapsed catch basins in West New York.
4. Resolution No. 23-119 directing work to EnTech Engineering, Iselin, New Jersey, to provide Professional Engineering Services During Construction for the Adams Street WWTP Primary Clarifier Rehab Design Project in an amount not to exceed \$131,397.48. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 23-120 authorizing the award of the Miscellaneous Paving and Restoration Repairs Contract 2023-2024 to D&L Paving Contractors, Nutley, New Jersey, which submitted the lowest bid in an amount not to exceed \$247,350. The Facilities Review Board has reviewed the bids and recommends the approval of this resolution.
6. Resolution No. 23-121 authorizing contract modification #02 with JACOBS for extra work to complete the H6/H7 LTCP Project - Phase III in an amount not to exceed \$122,000. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.
7. Resolution No. 23-122 authorizing the potential tender of certain outstanding Gross Revenue Senior Lien Lease Certificates, Series 2019 (Federally

Taxable) and providing for the potential sale of not exceeding \$160,625,000 Gross Revenue Senior Lien Lease Certificates, Series 2023, and determining various matters pertaining thereto.

8. Resolution No. 23-123 approving the Annual Audit for the fiscal year ending January 31, 2023 and the Authority's certification of same.
9. Resolution No. 23-124 approving the Audit Corrective Action Plan for the fiscal year ending January 31, 2023.
10. Resolution No. 23-125 authorizing a miscellaneous paving and restoration repairs contract in an amount not to exceed \$350,000 for: milling and paving at 4 locations in Union City.

On motion of Commissioner Friedrich, seconded by Commissioner Gardiner, the consent agenda was adopted 7 - 0 - 0.

REPORTS OF STAFF AND CONSULTANTS

Authority Engineer Conger next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resiliency Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Boulevard East Combined Sewer Improvements; and H6/H7 Stormwater Pump Station.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; Bergenline Avenue and 29th Street Gas Main Relocation; West New York Leak Detection Program; Port Imperial Pump Station No. 3; Boulevard East Emergency Repair; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 1 - Engineering Services During Construction; H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

Dewberry

Adam Remick, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project; 11th Avenue Sewer Cleaning & Chambers Project; and Madison Street Area infrastructure Improvement Project - Phase 1.

AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Kleinfelder

Neil Kulikauskas, P.E of Kleinfelder reported on following: Collection System Improvements Project - Contract 1.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 14.30 million gallons per day with 497,000 gallons of sludge removed. The maximum weekly average for fecal coliform was 84 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 9 CFU with a 200 CFU permit limit. The 30-day average percent removal was 93% BOD and 97% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 9 mg/L BOD and 5 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 9.36 million gallons per day with 313,600 gallons of sludge removed. The maximum weekly average for fecal coliform was 80 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 12 CFU with a 200 CFU permit limit. The 30-day average removal was 83% CBOD and 82% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 25 mg/L CBOD and 26 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 44 received in September; 173 received year to date.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:09 PM on motion of Commissioner Gardiner, seconded by Commissioner Friedrich, it was unanimously resolved to adjourn the meeting.