

RESOLUTION AUTHORIZING MEETING MINUTES OF JANUARY 18, 2024

MOTIONED BY: Velazquez

SECONDED BY: Guzman

WHEREAS, the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, a regular meeting of the Authority was held on January 18, 2024; and

WHEREAS, minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

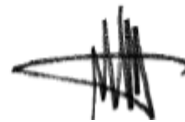
NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the minutes of the meeting of January 18, 2024 for the record.

DATED: FEBRUARY 15, 2024

RECORD OF COMMISSIONERS' VOTE

	YES	NO	ABSENT
Commissioner Gardiner	x		
Commissioner Kappock	x		
Commissioner Marotta			x
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera	x		
Commissioner Zucconi	x		
Commissioner Assadourian	x		

THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON FEBRUARY 15, 2024.



SECRETARY

THE NORTH HUDSON SEWERAGE AUTHORITY

MINUTES OF REGULAR MEETING

January 18, 2024

At approximately 6:34 PM Chairman Kappock called the meeting to order.

OPEN PUBLIC MEETINGS ACT NOTIFICATION

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

ROLL CALL

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Velazquez, Zucconi and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Counsel Capizzi advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103, and read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to waterassistance.nj.gov or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at nhudsonsa.com, or to contact one of our customer service representatives at (201) 963-6043.”

REPORTS OF STAFF AND CONSULTANTS

Chairman Kappock next requested that the Engineer reports be heard.

CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resiliency Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Boulevard East Combined Sewer Improvements; H6/H7 Stormwater Pump Station; and Adams Street WWTP Outfall.

BUSINESS TO BE ACTED UPON

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows (consideration of Resolution No. 23-057 was tabled until the next meeting):

1. Resolution 23-143 approving the approving the minutes of the regular meeting of the Authority held on December 14, 2023.
2. Resolution No. 23-144 authorizing bill payments in the aggregate amount of \$4,940,148.84, consisting of \$1,867,507.48 from the operating fund; \$3,062,912.32 from the capital fund; \$0.00 in emergency expenditures; and \$9,729.04 in connection review fees.
3. Resolution No. 23-145 authorizing a miscellaneous repair contract in the amount of \$67,250 for 5 collapsed catch basins in Union City, 3 severely worn manhole castings in Union City; 3 severely worn manhole castings in Weehawken; 1 collapsed catch basin in West New York; 1 severely worn manhole casting in West New York; and snow melter pad preparation at Adams Street WWTP.
4. Resolution No. 23-146 authorizing the award of a fair and open contract for Auditing services to Garbarini & Co., P.C. in an amount not to exceed \$47,000; and MSRB / EMMA filing services in an amount not to exceed \$5,000 for a

period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.

5. Resolution No. 23-147 authorizing the award of a fair and open contract for Bond Counsel services to JP Capizzi LLC in an amount not to exceed \$15,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
6. Resolution No. 23-148 authorizing the award of a fair and open contract for Grant Management services to Grant Rite Management in an amount not to exceed \$260,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
7. Resolution No. 23-149 authorizing the award of a fair and open contract for Financial Advisor services to NW Financial Group, LLC in an amount not to exceed \$50,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
8. Resolution No. 23-150 authorizing the award of a fair and open contract for General Counsel services to JP Capizzi LLC in an amount not to exceed \$300,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
9. Resolution No. 23-151 authorizing the award of a fair and open contract for CSO LTCP Public Participation Program services to Fitzgerald & Halliday, Inc. d/b/a FHI Studio in an amount not to exceed \$263,504.92 for a period of one year commencing on February 1, 2024.
10. Resolution No. 23-152 authorizing the award of a fair and open contract for Rate Consultant services to Amawalk Consulting Group LLC in an amount not to exceed \$70,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
11. Resolution No. 23-153 authorizing the award of a fair and open contract for Printing services to Royal Printing Services in an amount not to exceed \$100,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
12. Resolution No. 23-154 authorizing the award of a fair and open contract for Special Counsel - Collections services to the Law Office of Michael Rubenstein, Esq. in an amount not to exceed \$120,000 for a period of one year commencing on February 1, 2024. The Finance Committee has reviewed and recommends the approval of this resolution.
13. Resolution No. 23-155 designating the following firms as eligible to provide On-Call Engineering services for a period of one year commencing on

February 1, 2024, which firms shall be compensated in an amount to be determined during the solicitation and selection process: Hazen and Sawyer, Edison, New Jersey; Jacobs, Morristown, New Jersey; Dewberry, Parsippany, New Jersey; AECOM, New York, New York; Kleinfelder, Princeton, New Jersey; Entech Engineering, Iselin, New Jersey and H2M, Parsippany, New Jersey. The prequalification of these firms was approved by the Facilities Review Board. The Facilities Review Board has reviewed and recommends the approval of this resolution.

14. Resolution No. 23-156 authorizing the award of a fair and open contract for engineering services to Mott MacDonald, Iselin, New Jersey, in an amount not to exceed \$185,000 commencing on February 1, 2024. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
15. Resolution No. 23-158 approving the Authority Budget for the fiscal year beginning February 1, 2024 and ending January 31, 2025.
16. Resolution No. 23-159 authorizing late submission of the Authority Budget for the fiscal year beginning February 1, 2024 and ending January 31, 2025 to the Department of Community Affairs of the State of New Jersey.
17. Resolution No. 23-160 authorizing sewer use charge establishing User Charges and Facilities Charges (Wastewater Service Charges) needed to pay for operation and maintenance expenses associated with the Authority's wastewater treatment works and operation and maintenance of the Authority's sewer collection, transportation, solids control and disposal systems in the City of Hoboken, the City of Union City, Township of Weehawken and Town of West New York.
18. Resolution No. 23-161 directing work to D&L Paving Contractors, Nutley, New Jersey, to provide services pursuant to the Miscellaneous Paving and Restoration Repairs Contract in an amount not to exceed \$109,720. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.

On motion of Commissioner Gardiner, seconded by Commissioner Velazquez, it was unanimously resolved to revise the consent agenda to exclude Resolution Nos. 23-158 through 23-160.

On motion of Commissioner Velazquez, seconded by Commissioner Guzman, the revised consent agenda (i.e., Resolution Nos. 23-143 through 23-156 and 23-161) was adopted 8 - 0 - 0.

Executive Director Wolff next requested that the Commissioners consider Resolution Nos. 23-158 through 23-160.

On motion of Commissioner Freidrich, seconded by Commissioner Gardiner, Resolution Nos. 23-158 through 23-160 were adopted 7 - 1 - 0, with Commissioner Velazquez voting in the negative.

REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports continue to be heard.

Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; West New York Leak Detection Program; Port Imperial Pump Station No. 3; and Madison Street Improvements.

Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

Dewberry

Adam Remick, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project.

AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

Kleinfelder

Neil Kulikauskas, P.E. of Kleinfelder reported on following: 37th Street and 55th Street Combined Sewer Repairs; and Collection System Improvements Project - Contract 1.

Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 11.58 million gallons per day with 728,000 gallons of sludge removed. The maximum weekly average for fecal coliform was 42 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 4 CFU with a 200 CFU permit limit. The 30-day average percent removal was 90% BOD and 94% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 17 mg/L BOD and 9 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.72 million gallons per day with 375,200 gallons of sludge removed. The maximum weekly average for fecal coliform was 47 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 15 CFU with a 200 CFU permit limit. The 30-day average removal was 84% CBOD and 86% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 24 mg/L CBOD and 20 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 12 received in December; 210 received year to date.

NEW BUSINESS

The Commissioners commented that they have not received any negative feedback from their constituent municipalities with respect to the NHSA's performance during the last few rain events. Executive Director Wolff advised that NHSA staff will compile and distribute news clips about the NHSA and its performance to the Commissioners.

PUBLIC COMMENT

None.

ADJOURNMENT

At approximately 7:29 PM on motion of Commissioner Friedrich, seconded by Commissioner Guzman, it was unanimously resolved to adjourn the meeting.