

**RESOLUTION AUTHORIZING MEETING MINUTES OF FEBRUARY 15, 2024**

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**MOTIONED BY:** Friedrich

**SECONDED BY:** Guzman

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a reorganization meeting of the Authority was held on February 15, 2024; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

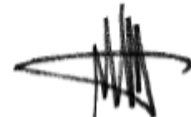
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of February 15, 2024 for the record.

**DATED: MARCH 21, 2024**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Gardiner	x		
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez			x
Commissioner Barrera			x
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON MARCH 21, 2024.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**February 15, 2024**

At approximately 6:35 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Barrera, Marotta, Velazquez, Zucconi Kappock participating via videoconference.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 8 Commissioners were present.

**BUSINESS TO BE ACTED UPON**

Executive Director Wolff next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows (consideration of Resolution No. 24-024 was removed from the consent agenda):

1. Resolution 24-016 approving the approving the minutes of the regular meeting of the Authority held on January 18, 2024.
2. Resolution 24-017 approving the approving the minutes of the reorganization meeting of the Authority held on February 5, 2024.
3. Resolution No. 24-018 authorizing bill payments in the aggregate amount of \$4,050,204.16, consisting of \$3,226,384.84 from the operating fund; \$817,123.41 from the capital fund; \$0.00 in emergency expenditures; and \$6,695.91 in connection review fees.
4. Resolution No. 24-019 authorizing a miscellaneous repair contract in the amount of \$61,875 for 1 collapsed catch basin in Hoboken, 5 collapsed catch basins in Union City, 9 severely worn manhole castings in Union City, and 1 sinkhole repair in Union City.
5. Resolution No. 24-020 authorizing contract modification #01 with Underground Utilities Corporation, Linden, New Jersey for the Boulevard East Combined Sewer Improvements Project with no increase in the amount of the contract.

6. Resolution No. 24-021 authorizing contract modification #02 with Underground Utilities Corporation, Linden, New Jersey for the Boulevard East Combined Sewer Improvements Project in an amount not to exceed \$700,000.
7. Resolution No. 24-022 amending Bond Resolution No. 22-065 adopted on June 16, 2022 in order to revise the estimated cost referred to therein with respect to the Madison Street Rehabilitation Project - Phase 02.
8. Resolution No. 24-023 authorizing a shared services agreement with the City of Hoboken for the access to and maintenance of stormwater detention facilities at Southwest Park Expansion.
9. Resolution No. 24-025 directing work to Spiniello Companies, Livingston, New Jersey, to provide services pursuant to the Combined Sewer Major Miscellaneous Repair Contract in an amount not to exceed \$80,000.

On motion of Commissioner Velazquez, seconded by Commissioner Guzman, the consent agenda was adopted 8 - 0 - 0.

Executive Director Wolff next requested that the Commissioners consider Resolution No. 24-024, which he review as follows:

10. Resolution No. 24-024 approving the Authority Budget for the fiscal year beginning February 1, 2024 and ending January 31, 2025.

On motion of Commissioner Kappock, seconded by Commissioner Friedrich, Resolution No. 24-024 was adopted 7 - 1 - 0, with Commissioner Velazquez voting in the negative.

## REPORTS OF STAFF AND CONSULTANTS

Executive Director Wolff next requested that the Engineer reports be heard.

### CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resiliency Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Boulevard East Combined Sewer Improvements; H6/H7 Stormwater Pump Station - Phase 2 Services During Construction; H6/H7 Stormwater Pump Station - Phase 3 Services During Construction; and Adams Street WWTP Outfall.

### Mott MacDonald

Kevin P. Wynn, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; West New York Leak Detection Program; Port Imperial Pump Station No. 3; and Madison Street Improvements.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on following: H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

### Dewberry

Adam Remick, P.E. of Dewberry reported on following: Park Avenue Siphon Access Chamber Project.

### AECOM

Don Walker, P.E. of AECOM reported on following: South Union City Drainage Study - Engineering Services.

### Kleinfelder

Felipe S. Contreras, P.E. of Kleinfelder reported on following: 37th Street and 55th Street Combined Sewer Repairs; and Collection System Improvements Project - Contract 1.

### Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 14.63 million gallons per day with 599,200 gallons of sludge removed. The maximum weekly average for fecal coliform was 10 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 2 CFU with a 200 CFU permit limit. The 30-day average percent removal was 88% BOD and 93% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 16 mg/L BOD and 9 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 8.92 million gallons per day with 384,300 gallons of sludge removed. The maximum weekly average for fecal coliform was 75 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 22 CFU with a 200 CFU permit limit. The 30-day average removal was 81% CBOD and 84% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 27 mg/L CBOD and 23 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 15 received in January; 15 received year to date.

## NEW BUSINESS

None.

## PUBLIC COMMENT

None.

## COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS

Executive Director Wolff next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com), or to contact one of our customer service representatives at (201) 963-6043.”

## ADJOURNMENT

At approximately 7:03 PM on motion of Commissioner Friedrich, seconded by Commissioner Assadourian, it was unanimously resolved to adjourn the meeting.