

**RESOLUTION AUTHORIZING MEETING MINUTES OF MARCH 21, 2024**

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**MOTIONED BY:** Velazquez

**SECONDED BY:** Friedrich

**WHEREAS,** the North Hudson Sewerage Authority (hereinafter "Authority") is a public body, duly formed under the Sewerage Authorities law, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS,** a reorganization meeting of the Authority was held on March 21, 2024; and

**WHEREAS,** minutes of the meeting have been prepared by General Counsel and presented to the Authority members and staff for their review.

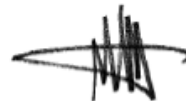
**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby approves the minutes of the meeting of March 21, 2024 for the record.

**DATED: APRIL 18, 2024**

**RECORD OF COMMISSIONERS' VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Commissioner Gardiner	x		
Commissioner Kappock	x		
Commissioner Marotta	x		
Commissioner Friedrich	x		
Commissioner Guzman	x		
Commissioner Velazquez	x		
Commissioner Barrera			x
Commissioner Zucconi	x		
Commissioner Assadourian	x		

**THIS IS TO CERTIFY THAT THIS RESOLUTION WAS DULY ADOPTED BY THE NORTH HUDSON BOARD OF COMMISSIONERS ON APRIL 18, 2024.**



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**SECRETARY**

**THE NORTH HUDSON SEWERAGE AUTHORITY**

**MINUTES OF REGULAR MEETING**

**March 21, 2024**

At approximately 6:43 PM Chairman Kappock called the meeting to order.

**OPEN PUBLIC MEETINGS ACT NOTIFICATION**

Counsel Capizzi advised that this was a regularly scheduled meeting of the Authority properly noticed pursuant to the Open Public Meeting Act.

**ROLL CALL**

Counsel Capizzi called the roll with Commissioners Assadourian, Friedrich, Gardiner, Guzman, Marotta and Chairman Kappock participating via videoconference.

Counsel Capizzi advised that reports may be heard by the Authority since 6 Commissioners were present.

**COVID-19 RELIEF MEASURES FOR RESIDENTIAL CUSTOMERS**

Authority Engineer Conger next advised that the Authority is required give notice of certain COVID-19 relief measures enacted into law at each governing body meeting for the 18-month period following the termination of Executive Order 103. Counsel Capizzi read the following notice:

“Certain relief measures are available for residential customers experiencing economic hardship during the COVID-19 pandemic.

The State Low-Income Household Water Assistance Program can help you pay arrears for your water and sewer bills. The program may also be available to help address tax liens due to water and sewer arrears. To get more information and apply for the program, go to [waterassistance.nj.gov](http://waterassistance.nj.gov) or call NJ211.

Public Law 2021, c. 317 and Public Law 2022 c. 4 prohibits local governments from charging residential customers interest for late payment of sewer charges which accrued between March 9, 2020 and March 15, 2022. This prohibition does not apply to sewer liens which were sold before January 1, 2022. Interest may be enforced against unpaid charges accrued before March 9, 2020 and after March 15, 2022, but may be waived to the extent required by a utility assistance program.

Residential customers are eligible for an installment plan to pay off their balance which accrued between March 9, 2020 and March 15, 2022. To

maintain the installment plan, a residential customer must make timely payments on all required monthly installments as well as timely payments of all current charges on their bill. If a residential customer fails to pay their arrearages and/or current charges within 30 days after the due date, then the installment plan is void and the NHSA may proceed with enforcement.

For more information on these relief measures we encourage our customers to visit our website at [nhudsonsa.com](http://nhudsonsa.com), or to contact one of our customer service representatives at (201) 963-6043.”

## REPORTS OF STAFF AND CONSULTANTS

Authority Engineer Conger next requested that the Engineer reports be heard.

### CH2M

Shivani Patel, P.E. of CH2M reported on the following: 1) Capital Improvement Projects: 5th Street Pump Station Flood Resiliency Upgrade Project; and 2) Combined Sewer Overflow Projects: Program Manager for Development of the CSO LTCP; Boulevard East Combined Sewer Improvements; H6/H7 Stormwater Pump Station Phase 2 - Services During Construction; H6/H7 Stormwater Pump Station Phase 3 - Services During Construction; and Adams Street WWTP Outfall.

### Mott MacDonald

Karen J. Kravazy, P.E. of Mott MacDonald reported on the following: Adams Street Wastewater Treatment Plant Improvements; West New York Leak Detection Program; Port Imperial Pump Station No. 3; and Madison Street Improvements.

### Hazen and Sawyer

Kevin D. Haney, P.E. of Hazen and Sawyer reported on the following: H6/H7 CSO LTCP Phase 2 - Engineering Services During Construction; and Grand Street Interceptor and Pump Station Feasibility Study.

### Dewberry

Adam Remick, P.E. of Dewberry reported on the following: Park Avenue Brick Sewer Repair and Lining.

### AECOM

Don Walker, P.E. of AECOM reported on the following: South Union City Drainage Study - Engineering Services.

## Kleinfelder

Jordan Nappi, P.E. of Kleinfelder reported on the following: Collection System Improvements Project - Contract 1; 37th Street and 55th Street Combined Sewer Repairs; River Road WWTP Upgrades Basis of Design Project.

## Jacobs Operation & Maintenance

Mark Berube of Jacobs Operation & Maintenance reported on the following:

Adams Street WWTP: The daily average flow was 13.33 million gallons per day with 641,200 gallons of sludge removed. The maximum weekly average for fecal coliform was 11 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 4 CFU with a 200 CFU permit limit. The 30-day average percent removal was 88% BOD and 92% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 20 mg/L BOD and 12 mg/L TSS, with a 30 mg/L permit requirement.

River Road WWTP: The daily average flow was 7.80 million gallons per day with 417,600 gallons of sludge removed. The maximum weekly average for fecal coliform was 94 CFU with a 400 CFU permit limit; the monthly average for fecal coliform was 15 CFU with a 200 CFU permit limit. The 30-day average removal was 82% CBOD and 82% TSS, with an 85% permit requirement. The 30-day average effluent concentration was 30 mg/L CBOD and 25 mg/L TSS, with a 25 mg/L CBOD and 30 mg/L TSS permit requirement.

Collection Systems: All pump stations, regulators, and solids / floatables facilities were online and operational. Customer concerns: 9 received in February; 24 received year to date.

## NEW BUSINESS

Executive Director Wolff advised the Commissioners that the governing body of the City of Hoboken adopted a resolution commending NHSA for being the first authority to have its LTCP approved by the NJDEP; a brief video of the councilmembers remarks regarding same was played for the Commissioners.

Commissioner Guzman thanked the NHSA for receiving students from High Tech High School and giving them a tour of the facilities and explanation of its operations.

At approximately 7:08 PM, Commissioner Zucconi joined the meeting via videoconference; 7 Commissioners were present.

Counsel Capizzi advised that all appropriate actions may be taken by the Authority since 7 Commissioners were present.

## BUSINESS TO BE ACTED UPON

Authority Engineer Conger next requested that the Commissioners consider the consent agenda resolutions, which he reviewed as follows:

1. Resolution 24-026 approving the approving the minutes of the regular meeting of the Authority held on February 15, 2024.
2. Resolution No. 24-027 authorizing bill payments in the aggregate amount of \$5,215,995.13, consisting of \$2,956,454.82 from the operating fund; \$2,247,749.54 from the capital fund; \$0.00 in emergency expenditures; and \$11,990.77 in connection review fees.
3. Resolution No. 24-028 authorizing a miscellaneous repair contract in the amount of \$74,500 for 1 severely worn manhole casting in Hoboken, 5 collapsed catch basins in Union City, 11 severely worn manhole castings in Union City; 1 collapsed catch basin in Weehawken; and 2 collapsed catch basins in West New York.
4. Resolution No. 24-029 authorizing the award of the Madison Street Area infrastructure Improvements Project - Phase 2 to Grade Construction, Paterson New Jersey, which submitted the lowest bid in an amount not to exceed \$9,991,382.09. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
5. Resolution No. 24-030 authorizing the award of the On-Call Combined Sewer Cure in Place Project to National Water Main Cleaning Company, Kearny, New Jersey, which submitted the lowest bid in an amount not to exceed \$488,600. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
6. Resolution No. 24-031 authorizing the award of the Combined Sewer Biennial Miscellaneous Repairs Contract 2024-2026 to Colonnelli Brothers, Hackensack, New Jersey, which submitted the lowest bid in an amount not to exceed \$475,350. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
7. Resolution No. 24-032 authorizing the award of the Adams Street WWTP Force Main and Siphon Repairs Project to Colonnelli Brothers, Hackensack, New Jersey, which submitted the lowest bid in an amount not to exceed \$697,850. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
8. Resolution No. 24-033 directing work to Kleinfelder, Inc., Princeton, New Jersey, to provide engineering services during construction for the Adams Street WWTP Force Main and Siphon Repairs Project in an amount not to exceed \$169,580. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
9. Resolution No. 24-034 authorizing contract modification #03 with National Water Main Cleaning Company, Kearny, New Jersey, for the Collection

System Improvements Project - Contract 1 in an amount not to exceed \$130,684.35. The Facilities Review Board has reviewed the contract modification and recommends the approval of this resolution.

10. Resolution No. 24-035 authorizing sewer connection application #22041102; 720 8th Street, Union City, New Jersey.
11. Resolution No. 24-036 authorizing sewer connection application #2311201; 6020 Buchanan Place, West New York, New Jersey.
12. Resolution No. 24-037 directing work to D&L Paving Contractors, Nutley, New Jersey, to provide services pursuant to the Miscellaneous Paving and Restoration Repairs Contract in an amount not to exceed \$91,450.
13. Resolution No. 24-038 authorizing the award of a fair and open contract for IT Consultant services to LookFirst Technology, Chalfont, Pennsylvania, in an amount not to exceed \$14,426.50 commencing on March 25, 2024. The Facilities Review Board has reviewed the proposal and recommends the approval of this resolution.
14. Resolution No. 24-039 authorizing the withdrawal of Resolution No. 18-114 approving sewer connection application #18021601; 1300 Manhattan Avenue, Union City, New Jersey.
15. Resolution No. 24-040 authorizing a shared services agreement with the City of Hoboken for the 9th Street and Madison Street Drainage Project.

On motion of Commissioner Friedrich, seconded by Commissioner Guzman, the consent agenda was adopted 7 - 0 - 0.

#### CLOSED SESSION

None.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

At approximately 7:25 PM on motion of Chairman Kappock, seconded by Commissioner Assadourian, it was unanimously resolved to adjourn the meeting.